

RUN DESCRIPTION

| | |
|----------------------------------|--|
| POSITION: | Registrar - Histopathology |
| DEPARTMENT: | Department of Histopathology, Laboratory Services Clinical Support Services. |
| PLACE OF WORK: | North Shore Hospital |
| RESPONSIBLE TO: | The Consultants within the Histopathology Department. |
| FUNCTIONAL RELATIONSHIPS: | Cover is provided by consultants in the event of reduced registrar numbers |
| PRIMARY OBJECTIVE: | |
| RUN RECOGNITION: | This position is a recognised training position for FRCPA qualification. |
| RUN PERIOD: | 18 weeks |

Section 1: Responsibilities

| <i>Area</i> | <i>Responsibilities</i> |
|---|---|
| <ul style="list-style-type: none"> Clinical Duties | <ul style="list-style-type: none"> The registrar is expected to field requests for clinical advice from ward medical staff Preparation for and attendance at clinicopathological meetings (when not rostered for duties, which take priority) Literature reading and library searches relating to clinical cases and diagnostic problems Quality assurance activities in the laboratory e.g. Case reviews and projects relating to library material and data. |
| <ul style="list-style-type: none"> Other Duties | |
| <ul style="list-style-type: none"> Administration | |

Section 2: Training and Education

| <i>Nature</i> | <i>Details</i> |
|----------------|--|
| Protected Time | <ul style="list-style-type: none"> The registrars may be required to assist in teaching sessions for clinical medical staff and other health care employees. Registrars assist in the teaching of medical students in undergraduate laboratory classes and on occasional tutorials |

Registrar Histopathology Run Description, last modified 04/07/07

Disclaimer: Please note that this run description is current at time of publication, however this information can be subject to change. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.

| <i>Nature</i> | <i>Details</i> |
|---------------|--|
| Study Leave | <ul style="list-style-type: none"> All employees in their second and subsequent years of service shall be entitled to five days medical education leave in each full year of service (and additional 5 days study in the years they sit part 1 and part 11), accumulative up to a maximum of 30 days. Leave may only be used for College approved courses and study. Extra leave may be negotiated with clinical head if registrars are presenting a paper. Taking the leave is dependent on the service requirement being met and approval will not be unnecessarily withheld. |

Section 3: Roster

| |
|---------------|
| Hours Of Work |
|---------------|

Section 4: Performance appraisal

| <i>Registrar</i> | <i>Service</i> |
|---|----------------|
| <p>Performance will be assessed by a nominated Consultant who will usually be the Consultant the Registrar works with.</p> <p>Performance will be assessed, and discussed at formal meetings at the beginning of the attachment and again at three months and six months. If deficiencies are identified, the Consultant will identify these aspects, and together discuss how they may be corrected.</p> <p>The Registrars career progress will be supervised by a Consultant, who may be different from the nominated Consultant above.</p> | |

Section 5: Hours and Salary Category

| <i>Average Working Hours</i> | <i>Service Commitments</i> |
|---|---|
| Basic hours 45.0 | |
| Rostered additional hours (inc. nights, weekends & long days) | Saturday morning autopsy cover (maximum one in three weekends). |
| All other unrostered hours | Rotations |
| Total hours per week 45 – 49.9 | |

Salary

The Salary for this attachment will be as detailed in a Category E run.

Registrar Histopathology Run Description, last modified 04/07/07

Disclaimer: Please note that this run description is current at time of publication, however this information can be subject to change. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.