

RUN DESCRIPTION

POSITION:	Registrar – Medical, Emergency Care Centre (ECC)
DEPARTMENT:	Emergency Care Centre
PLACE OF WORK:	North Shore Hospital
RESPONSIBLE TO:	Clinical Director
FUNCTIONAL RELATIONSHIPS:	<ul style="list-style-type: none"> • 18 Consultants • 15 Medical Registrars in 15 medical teams. 6 Specialty Registrars, 1 ECC Registrar, + 5 Rotator Reliever Registrars. • 15 Medical Team house officers, 1 ECC house officer, 4 Rotator Reliever house officers.
PRIMARY OBJECTIVE:	To facilitate the care of patients in the Emergency Care Centre
RUN RECOGNITION:	That the run is accredited by the RACP for the training of basic Medical Registrar Trainees.
RUN PERIOD:	26 weeks

Section 1: Responsibilities

<i>Area</i>	<i>Responsibilities</i>
Clinical Duties & Work Schedule	<p>Responsible for the clinical assessment, investigation, diagnosis and treatment of patients admitted to the Medical Service under the supervision of the Consultants.</p> <ul style="list-style-type: none"> • To facilitate the safe and efficient management of patients in the care of the Medical Service under the supervision of the Consultants. • Be responsible for the assessment of patients admitted to the Medical Service under the supervision of the Consultants. • To receive general practice enquiries regarding admissions or management issues involving Medical patients. • Keep the Consultant informed about acute admissions where the patient is seriously ill or causing significant concern. • Participate in the discharge process, particularly communication with the General Practitioners.

WDHB Gen Med ECC Registrar Run Description - Expiry 11 December 2011

Disclaimer: Please note that this run description is current at the time of publication until the end of the 2011 training year. Due to proposed changes to the service the run description may be different from 12/12/December. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.

Area	Responsibilities
	<ul style="list-style-type: none"> • Ensure that in the event of a consultation being requested by another Service, the patient is seen and the on call consultant made aware of any problems. • To provide supervision of the medical house officer attached to ECC. • To participate in research projects and clinical audit within the department. • Any other duties that may be required in the interests of the department, such as organising clinics and lunchtime presentations. • Registrars may be requested to present case summaries and topic reviews. • Participate in weekend and rostered night call in the acute medical wards as per the attached template roster.
Other Duties	

Section 2: Training and Education

Nature	Details
Protected Time	<p>The Registrar will attend weekly (unless attendance is required for an emergency) the:</p> <ul style="list-style-type: none"> • NSH Medical Journal Club Monday 1230 – 1315 • NSH Medical grand Round 1230 – 1330 Tuesday Conference Room 1. • Preparation for the written and clinical FRACP at Auckland Hospital 1300 – 1600 Wednesday. • To attend other meetings/sessions as directed by the assigned consultant. • Assist where agreed with house officer teaching programmes.

Section 3: Roster

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Hours Of Work

Ordinary hours:

- Monday to Friday 8.5 hours per day, 0800 – 1630
- Night shifts will occur on Friday/Saturday nights only: 2200 – 0830
- Day Shifts occur Saturday Sunday: 1300 – 2300
- Number of weekends on Duty: 3:10
- The Registrar will not be present during the day on the Friday before starting a night shift.
- Four weekend night shifts and two weekend day shifts for the general medical service every ten weeks as indicated on the medical roster, as the 2nd Medical Registrar in ECC.
- Non-rostered hours allow for an emergency at the end of the shift.

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Section 4: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p>Performance will be assessed by an assigned Consultant (usually the Clinical Director of Medicine).</p> <p>Performance will be discussed at formal meetings at the beginning of the attachment and again at 3 months and 6 months. If deficiencies are identified during the attachment the Consultant will bring these to the Registrar's attention and discuss how they may be corrected.</p> <p>The Director of Basic Physician Training will be available to discuss problems and progress.</p>	

Section 5: Hours and Salary Category

<i>Average Working Hours</i>	<i>Service Commitments</i>
Basic hours 42.5	
Rostered additional hours (inc. nights, weekends & long days) 8.4	
All other unrostered hours 5.0	
Total hours per week 55.4	

Salary

The Salary for this attachment will be as detailed in a Category C run.

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