

RUN DESCRIPTION

POSITION:	SHO in Anaesthesia
DEPARTMENT:	Anaesthesia, Auckland Hospital
PLACE OF WORK:	Auckland City Hospital
RESPONSIBLE TO:	Clinical Director of Anaesthesia Level 8
FUNCTIONAL RELATIONSHIPS:	Healthcare consumer, Hospital and community based healthcare workers
PRIMARY OBJECTIVE:	To facilitate the management of patients under the care of the Anaesthesia Service.
RUN RECOGNITION:	Medical Council &/or College recognition
RUN PERIOD:	6 Months

Section 1: Senior House Officer Responsibilities

Area	Responsibilities
General	<ul style="list-style-type: none"> The SHO will be required to undertake the per-operative assessment, postoperative visit and intra-operative care of surgical patients under supervision of the anaesthetic department specialists or registrars. <p>After 6 months, additional experience on Level 9 for 6 weeks (Obstetrics and Gynaecology), Starship for 2 weeks (Paediatrics) and Greenlane Surgical Unit (Short stay surgery) 6 weeks will be rostered.</p> <p>The SHO will develop skills in Airway management, Vascular access, and neural blockade.</p>
Acute admitting	<ul style="list-style-type: none"> Not required
On-Duty	<ul style="list-style-type: none"> The SHO will be available during the hours of 0730-1730hr daily. During the run, and dependent on seniority, there will be allocation of long days (0730 -2200); Nights (2200 – 0730) and weekends within the overall C grade category (55 – 59.9 hrs per week). <p>3 long days per run may be undertaken on Level 9 to gain experience of obstetric call under supervision.</p>
Administration	Accurate note and record keeping are essential along with completion of a personal log book.

ADHB Anaesthesia SHO Run Description- Effective 28 November 2011

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Section 2: Training and Education

	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.		Teaching (New SHO's ACH or MMH)			
p.m.		Teaching (MMH)		Teaching (MMH)	

Note: dates and times for the sessions above may change.

There is a minimum of 2 hours per week medical learning, which includes the weekly tutorial, journal club and pathology session. There are three possible teaching sessions; introductory on Tuesday am or Tuesday pm or Thursday pm. Allocated time will be given to one of these each week dependent on progress

Section 3: Roster

<i>Roster</i>	
Hours of Work	
Ordinary Hours	Monday to Friday 0730:1730
Acute Call Long Day	As rostered
Night Duty	Only after 6 months
For the first 6 months evenings will be supernumerary. After 6 months, Anaesthesia will be performed under supervision of Registrar, Fellow or Consultant dependent upon satisfactory progress.	

Section 4: Cover:

<i>Other Resident and Specialist Cover</i>
Cover of Post-operative patients in PACU and Ward Pain services in consultation with the Acute pain service

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Section 5: Performance appraisal

<i>SHO</i>	<i>Service</i>
<p><i>The SHO will:</i></p> <ul style="list-style-type: none"> • at the outset of the run meet with their Supervisor of Training to discuss goals and expectations for the run, review and assessment times, and one on one teaching time • the SHO will bring their ITA forms and learning portfolio to the initial meeting with the SOT • after any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Supervisor of Training and if necessary the Clinical Director or their nominee • provide feedback to the SOT on the educational experience of the run 	<p><i>The service will provide,</i></p> <ul style="list-style-type: none"> • an initial meeting between the Supervisor of Training and SHO to discuss goals and expectations for the run, review and assessment times, and one on one teaching time • an interim mid-run assessment report on the SHO after discussion between the SHO and the Supervisor of Training responsible for them • the opportunity to discuss any deficiencies identified during the attachment. The Supervisor of Training responsible for the SHO will bring these to the SHO's attention, and discuss and implement a plan of action to correct them • a final assessment report on the SHO at the end of the run, a copy of which is to be sighted and signed by the SHO • a Mentor will be assigned to allow another means of communication and advocacy

Section 6: Hours and Salary Category

<i>Average Working Hours</i>	<i>Service Commitments</i>
<p>Basic hours (Mon-Fri) 40</p> <p>Rostered additional hours (inc. nights, weekends & long days) 18</p> <p>All other unrostered hours</p> <p>Total hours per week 58</p>	<p>The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.</p>

Salary The salary for this attachment will be as detailed in a C Category run category.

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