

Application Requirements

Please note that every candidate is required to provide the below documents as part of their online application. This does not include post offer documents that will be requested from successful candidates.

1. Certified/Notarised Copies (copies need to be officially stamped by a Justice of the Peace/Lawyer/Solicitor/Notary) of your:

- a) Medical qualification/transcript
- b) Medical registration/Practising Certificate
- c) Personal details page of your Passport (and work visa & permit/NZ Residency Visa/Permit if applicable/) Or birth certificate accompanied by drivers licence
- d) Postgraduate qualification (if applicable)

2. Referee information (3 referees are required):

While identifying your referees, they need to meet the following criteria:

- Supervising Consultants who have supervised you in the last 3 years
- 1 of which needs to be a current supervisor/most recent supervisor

Please send us the name, email address, title and phone number. We will contact them directly for written references.

3. Collegial Professional Development (as per Medical Council NZ requirements)

If you are registered within a **general scope of practice in New Zealand** you are required to establish a collegial relationship with a doctor registered within the same or related vocational scope in which you work.

As part of your application, please provide us evidence of the following:

- a) Collegial Relationship Agreement - CPD1
- b) Record of Collegial Relationship meetings - CPD2
- c) Record of CPD activities - CPD3
- d) Record of educational activities - CPD4
- e) Record of peer review - CPD5
- f) Record of optional activities - CPD6

These documents can be downloaded here:

<http://www.mcnz.org.nz/Registration/Formspoliciesandfees/ContinuingProfessionalDevelopment/tabid/313/Default.aspx>

N.B: If you are enrolled as a Registrar and actively participating in an accredited vocational training programme with the New Zealand or Royal Australasian Colleges, you must provide us with a signed copy of the CPD7 form, which will exempt you from submitting the above documents.

How to send us your documents:

Scan and email or fax or post.

ARRMOS
Level 3, Building 14
Greenlane Clinical Centre
Greenlane West 1051
Auckland
New Zealand

Fax: 0064 9 6234644

Email: House Officer Applications – artiw@arrmos.co.nz
Registrar Applications – wkathryn@arrmos.co.nz

Disclaimer: ARRMOS has the right to interview candidates, ask for additional information not listed above and the right to decline a candidate.