

## **RUN DESCRIPTION**

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|----------------------------------|--|
| <b>POSITION:</b>                 | <b>Registrar – Virology / Immunopathology</b>  |
| <b>DEPARTMENT:</b>               | Virology and Immunology  |
| <b>PLACE OF WORK:</b>            | Auckland City Hospital   |
| <b>RESPONSIBLE TO:</b>           | Clinical Director and Manager of Laboratory Services, through the clinical HOD.  |
| <b>FUNCTIONAL RELATIONSHIPS:</b> | Healthcare consumer, Hospital and community based healthcare workers   |
| <b>PRIMARY OBJECTIVE:</b>        | <p>Both Virology and Immunology Registrars can be allocated to this run. Dependant on the trainee, the objectives, responsibilities and training may differ as set out in this run description.</p> <p><b>VIROLOGY:</b><br/>To facilitate the appropriate analysis, interpretation and reporting of diagnostic samples sent to Virology, LabPlus</p> <p><b>IMMUNOLOGY:</b><br/>To facilitate the management of patients under the care of the immunopathology Service.</p> |
| <b>RUN RECOGNITION:</b>          | This run is recognised by the RCPA as a training position for specialist qualification   |
| <b>RUN PERIOD:</b>               | 6 months   |

### **Section 1: Registrar’s Responsibilities**

| <i>Area</i>    | <i>Responsibilities</i>   |
|----------------|---|
| <b>General</b> | <p><b>VIROLOGY:</b></p> <ul style="list-style-type: none"> <li>Provide clinical oversight for the Virology Department. This includes interpreting the laboratory result for clinicians and providing advice about the most likely pathogen and appropriate treatment options, if any. Liaising with the Medical Laboratory Scientists around the appropriate processing of clinical specimens submitted for virology workup.</li> </ul> |

| Area                  | Responsibilities  |
|-----------------------|---|
|                       | <ul style="list-style-type: none"> <li>• Provide advice to clinicians around the appropriate investigations required for diagnosing infectious diseases;</li> <li>• Be responsible for the clinical interpretation of virology results and provide clinical advice for the management of infections;</li> <li>• Work closely with the Laboratory Scientists to provide relevant investigations of virological diseases.</li> <li>• Maintain a high standard of communication with the relevant clinical teams, laboratory scientists and other staff;</li> <li>• Inform consultants</li> <li>• of any unexpected event or result within the laboratory;</li> <li>• Attend team and departmental meetings as required.</li> </ul> <p>IMMUNOLOGY:</p> <ul style="list-style-type: none"> <li>• Reviewing abnormal results from lab testing,</li> <li>• Reviewing test comments,</li> <li>• Developing new tests</li> <li>• Being able to perform tests using different methods and understanding the limitations of each</li> <li>• Writing scientific publications</li> <li>• Assisting with writing methods manuals</li> <li>• Presenting at conferences</li> </ul>   |
| <b>Administration</b> | <ul style="list-style-type: none"> <li>• Obtain informed consent for procedures within the framework of the Medical Council guidelines which state: <ol style="list-style-type: none"> <li>1. <i>“The practitioner who is providing treatment is responsible for obtaining informed consent beforehand for their patient. The Medical Council believes that the responsibility for obtaining consent always lies with the consultant – as the one performing the procedure, they must ensure the necessary information is communicated and discussed.”</i></li> <li>2. <i>“Council believes that obtaining informed consent is a skill best learned by the house surgeon observing consultants and experienced registrars in the clinical setting. Probationers should not take informed consent where they do not feel competent to do so.”</i></li> </ol> </li> <li>• If absent due to unexpected circumstances (e.g. health, other), contact the RMO Support Unit or Duty Manager directly as well as the Consultant to which the registrar is clinically responsible in the absent duty</li> <li>• As an RMO working at ADHB you will be provided with a Concerto login and ADHB email account, which will be used for all work related communication. It is your responsibility to ensure you check this regularly.</li> </ul> |
| <b>On-Duty</b>        | <ul style="list-style-type: none"> <li>• When On Duty, be at the recognised workplace for the purpose of carrying out Registrar duties.</li> </ul>  |

## Section 2: Training and Education

### Training and Education

#### VIROLOGY

- Journal Club Monday morning 0830 - 0930
- Teaching Wednesdays 1400 - 1500
- Informal teaching on daily updates
- The Registrars are expected to contribute actively to the education of nursing, technical staff and medical staff when requested. No set times – as circumstances dictate.

#### IMMUNOLOGY

|             | <b>Monday</b>               | <b>Tuesday</b>              | <b>Wednesday</b> | <b>Thursday</b> | <b>Friday</b>                        |
|-------------|-----------------------------|-----------------------------|------------------|-----------------|--------------------------------------|
| <b>a.m.</b> | Bench                       | Department meeting<br>bench | Bench            | Bench           | Transplant meeting<br>Bench          |
|             |                             |                             | Haematology JC   |                 |                                      |
| <b>p.m.</b> | Immunology meeting<br>bench | Bench                       | Bench            | Bench           | Immunology research meeting<br>Bench |
|             |                             |                             |                  |                 |                                      |

At all other times – performing tests and obtaining a thorough understanding of the principles of immunopathology

Note: dates and times for the sessions above may change.

There is a minimum of 2 hours per week medical learning, which includes the weekly tutorial, journal club and pathology session.

The Registrar is expected to contribute to the education of nursing, technical staff and medical staff when requested

### Section 3: Roster

| <i>Roster</i>  |
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| <b>Hours of Work</b><br>Registrars normal hours of work are Monday to Friday 0800 - 1600 |

### Section 4: Cover

| <i>Other Resident and Specialist Cover</i>   |
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| There is one SMO on site to discuss clinical problems at any time, (24/7) depending on availability. |

### Section 5: Performance appraisal

| <i>House Officer Responsibilities</i>   | <i>Service Responsibilities</i>  |
|---|--|
| <ul style="list-style-type: none"><li>• The Registrar will;</li><li>• At the outset of the run meet with their designated consultant to discuss goals and expectations for the run, review and assessment times, and one on one teaching time;</li><li>• Ensure a mid run assessment is completed after discussion between the Registrar and the consultant responsible for them;</li><li>• After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Consultant;</li><li>• Sight and sign the final assessment report provided by the service.</li></ul> | <ul style="list-style-type: none"><li>• The service will provide;</li><li>• An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time;</li><li>• An interim assessment report on the Registrar eight <b>(8)</b> weeks into the run, after discussion between the Registrar and the Consultant responsible for them;</li><li>• The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them;</li><li>• A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the House Officer/Registrar.</li></ul> |

## Section 6: Hours and Salary Category

| <i>Average Working Hours</i> |      | <i>Service Commitments</i>  |
|------------------------------|------|---|
| Basic hours<br>(Mon-Fri)     | 40   | The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters. |
| All other unrostered hours   | 4.9  |   |
| Total hours per week         | 44.9 |   |

**Salary** The salary for this attachment will be as detailed in an **F** run category to be confirmed by a run review.