

## RUN DESCRIPTION

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| <b>POSITION:</b>                 | Registrar – Paediatric CLT                                                                        |
| <b>DEPARTMENT:</b>               | Paediatric Consult Liaison Team (Paediatrics CLT)                                                 |
| <b>PLACE OF WORK:</b>            | Auckland City Hospital                                                                            |
| <b>RESPONSIBLE TO:</b>           | Clinical Director and Manager, through a nominated Consultant/Physician.                          |
| <b>FUNCTIONAL RELATIONSHIPS:</b> | Healthcare consumer, Hospital and community based healthcare workers                              |
| <b>PRIMARY OBJECTIVE:</b>        | To facilitate the management of patients referred to the Starship paediatric Consult Liaison Team |
| <b>RUN RECOGNITION:</b>          | This run is recognised by the Royal Australasian College of Physicians.                           |
| <b>RUN PERIOD:</b>               | 6 months                                                                                          |

### Section 1: Registrar’s Responsibilities

| <i>Area</i>             | <i>Responsibilities</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| Clinical Responsibility | <ul style="list-style-type: none"> <li>Responsibilities include patients under the care of the Starship paediatric medical and surgical services who have been referred to the Paediatric Consult Liaison Team (CLT), and Starship Eating Disorders Team inpatients.</li> <li>Psychiatric assessment of paediatric inpatients and outpatients and their families who have been referred to the CL service, and implementation of appropriate psychosocial management, working as part of the multi-disciplinary CL team.</li> <li>Participate in the CLT acute duty roster, triaging and assessing inpatient referrals during Monday – Friday 0830 – 1630 hours.</li> <li>Attend Paediatric Chronic Pain Clinic on Thursdays from 10.00 until 14.00 by arrangement with the Pain Team.</li> <li>Attend Multidisciplinary team meetings for Renal, PICU, Oncology, Eating Disorders, and Neurology to facilitate psychosocial management of paediatric patients and their families.</li> <li>Legible notes are to be written in ward patients charts for inpatients, entries must be dated, signed and have a legible printed name accompanying the signature. CLT HCC mental health electronic notes should be written for all inpatients and outpatients contacts. Liaise with other staff members, departments and health professionals in the management of patients. This includes letters to referrers in the case of outpatients.</li> <li>Communicate with patients and their families about their concerns and facilitate their understanding of the psychosocial and medical issues involved.</li> <li>Ensure that appropriate on-going mental health follow-up is arranged for CL patients after discharge with referral on to other mental health services or GPs as appropriate.</li> </ul> |

| <i>Area</i>               | <i>Responsibilities</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| Acute Call Responsibility | <ul style="list-style-type: none"> <li>• While on call the acute Paediatric Medical Registrar phone and Paediatric Resus pager are held.</li> <li>• The Medical Registrar on acute call is available to advise on children in CED. The decision to admit a child is made by the Medical Registrar on acute call.</li> <li>• On hand over of admissions from the emergency department, full and appropriate clinical notes and the ongoing management are the responsibilities of the medical registrar on call.</li> <li>• If a child is referred to the Medical registrar on acute call from CED and the Registrar feels that admission is not appropriate they will review the child in CED and suggest an alternative plan with the CED staff.</li> <li>• Review of medical admissions to PICU.</li> <li>• The acute call Medical Registrar will take GP calls for advice and/or admission. They will notify ED if there is concern regarding the severity of the condition of the child.</li> <li>• Attend emergency calls alerted to by the Paediatric Resus pager.</li> </ul> |

## Section 2: Training and Education

|      | Monday                    | Tuesday                                              | Wednesday                                                                          | Thursday                                          | Friday                                                                      |
|------|---------------------------|------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------------|
| 0830 | Case review               |                                                      | Update                                                                             |                                                   | Neurology MDT<br>9.00 - 1000<br>Consult- Liaison<br>Team meeting 1030- 1230 |
| 0900 |                           | CLT team meeting<br>and journal club 9.00<br>– 10.00 |                                                                                    | Paediatric Chronic<br>Pain Service 1000<br>- 1400 |                                                                             |
| 1230 | Psychiatry Grand<br>round |                                                      | Registrar teaching<br>1230-1330<br><br>Eating Disorders MDT<br>Meeting 1300 – 1400 |                                                   | Paediatric Grand Round                                                      |
| 1500 |                           |                                                      |                                                                                    | FRACP Teaching                                    |                                                                             |
| 1600 |                           |                                                      |                                                                                    |                                                   |                                                                             |

Note: dates and times for the sessions above may change.

- There is a minimum of 2 hours per week medical learning, which includes the following:
- Paediatric Update, Big Rangitoto room, Labplus building, Wednesday 0800-0900
- Registrar teaching, , Wednesday 1300 – 1700
- FRACP part 1 teaching, Thursday 1500-1700
- Grand Round, Big Rangitoto room, Labplus building, Friday 1300-1400
- Psychiatric Grand Round, Clinical Education Centre L5 ACH Monday 1230-1330

### Section 3: Roster:

| <i>Hours of Work</i>                                                                                                                            |                     |             |
|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------|
| The hours of work of the Paediatric Registrars are as follows:                                                                                  |                     |             |
| Ordinary hours                                                                                                                                  | Monday to Friday    | 0800 - 1700 |
| Long days on site                                                                                                                               | Monday to Friday    | 0800 - 2230 |
| Night Duty                                                                                                                                      | Monday to Sunday    | 2200 - 0800 |
| Weekend ward round on site                                                                                                                      | Saturday and Sunday | 0800 – 1700 |
| Weekend ward round on call off site (following ward round)                                                                                      | Saturday and Sunday | 1700 – 2230 |
| Weekend long day on site                                                                                                                        | Saturday and Sunday | 0800 – 2230 |
| Clinical Administration day                                                                                                                     | Monday to Friday    | 0800 - 1700 |
| Winter roster: ward call shifts 1000-2230 at weekends                                                                                           |                     |             |
| Each Registrar contributing to the roster will be rostered up to two sets of RDO's not abutting a weekend free of duty per four month rotation. |                     |             |
| All Paediatric Registrars will be allocated two clinical administration days per four month rotation.                                           |                     |             |

### Section 4: Cover:

| <i>Other Resident and Specialist Cover</i>                                                                                                                                                                                                                                                                                                                           |
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| Nights and leave are not covered as consult liaison duties will be absorbed within the consult liaison team<br>There are 13 subspeciality Paediatric Registrars                                                                                                                                                                                                      |
| <ul style="list-style-type: none"><li>• 3 Cardiology Registrars</li><li>• 2 Respiratory Registrars</li><li>• 2 Oncology Registrars</li><li>• 1 Endocrinology Registrar</li><li>• 1 Gastroenterology Registrar</li><li>• 1 Neurology Registrar</li><li>• 1 Infectious Diseases/Immunology Registrar</li><li>• 1 Renal Registrar</li><li>• 1 Rehab Registrar</li></ul> |
| There is also:                                                                                                                                                                                                                                                                                                                                                       |
| <ul style="list-style-type: none"><li>• 1 Child Protection Registrar</li><li>• 4 General Paediatric Registrars</li><li>• 1 Consult Liaison Registrar</li><li>• 1 Outpatient Clinic Registrar</li></ul>                                                                                                                                                               |
| <ul style="list-style-type: none"><li>• There are six Paediatric Registrar Relievers who will cover the duties of the Registrars on leave, night duties, sleep days rostered days off (RDO) and clinical administration days.</li></ul>                                                                                                                              |
| Cover for sickness is provided by the short notice reliever (when available), or by the payment of additional duties or cross cover (as per the collective agreement).                                                                                                                                                                                               |

## Section 5: Performance appraisal

| <i>Registrar</i>                                                                                                                                                                                                                                                                                                                                                                                  | <i>Service</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| <p>The Registrar will:</p> <ul style="list-style-type: none"> <li>• At the outset of the run meet with their assigned supervisor/s to discuss goals and expectations for the run, review and assessment times, and one on one teaching time</li> <li>• After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Consultant;</li> </ul> | <p>The service will provide:</p> <ul style="list-style-type: none"> <li>• An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time.</li> <li>• An interim assessment report on the Registrar halfway through the run, after discussion between the Registrar and the Consultant responsible for them;</li> <li>• The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar’s attention, and discuss and implement a plan of action to correct them;</li> <li>• A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar.</li> </ul> |

## Section 6: Hours and Salary Category

### Summer Roster

In accordance with clause 12.1.2b of the SToNZ MECA, where there are week days completely free from rostered duties (RDOs), these days shall not be counted in the ordinary hours calculation as part of the run category. This excludes sleep recovery days that fall Monday through Friday. This will apply in the following circumstances:

1. As per Appendix 3: Transition Provisions – Translation to the Salary Categories in Clause 12 of the SToNZ MECA, where an RMO joins SToNZ and the published roster has weekday RDOs and these will be observed
2. There are week day RDOs as part of the roster

Where this applies the category for the run is set out below:

| Average Working Hours - STONZ Run Category<br>(RDO's are observed) |              | Service Commitments                                                                             |
|--------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------|
| Ordinary Hours                                                     | 40.00        | The Service, together with the RMO Unit will be responsible for the preparation of any Rosters. |
| RDO Hours                                                          | -1.60        |                                                                                                 |
| Rostered Additional                                                | 14.70        |                                                                                                 |
| All other unrostered Hours                                         | 3            |                                                                                                 |
| <b>To be confirmed by a Run Review</b>                             |              |                                                                                                 |
| <b>Total Hours</b>                                                 | <b>56.10</b> |                                                                                                 |

**Salary:** The salary for this attachment will be detailed as a Category C run.

Where no weekday RDOs are observed, the following run category will apply:

| Average Working Hours - SToNZ Run Category<br>(not observing RDO's) |              | Service Commitments                                                                             |
|---------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------|
| Ordinary Hours                                                      | 40.00        | The Service, together with the RMO Unit will be responsible for the preparation of any Rosters. |
| Rostered additional hours                                           | 14.70        |                                                                                                 |
| All other unrostered hours                                          | 3            |                                                                                                 |
| <b>To be confirmed by a Run Review</b>                              |              |                                                                                                 |
| <b>Total Hours</b>                                                  | <b>57.70</b> |                                                                                                 |

**Salary:** The salary for this attachment will be detailed as a Category C run.

## Extended Winter Roster

- *Starting May until October (13 weeks total) extra hours are rostered for the expected increased winter work load.*
  - During winter there will be two registrars on duty to cover acute call from 1700 to 2230 during the week and
  - One extra registrar will also be rostered on duty for ward rounds 1000 to 2230 over the weekend.

In accordance with clause 12.1.2b of the SToNZ MECA, where there are week days completely free from rostered duties (RDOs), these days shall not be counted in the ordinary hours calculation as part of the run category. This excludes sleep recovery days that fall Monday through Friday. This will apply in the following circumstances:

1. As per Appendix 3: Transition Provisions – Translation to the Salary Categories in Clause 12 of the SToNZ MECA, where an RMO joins SToNZ and the published roster has weekday RDOs and these will be observed
2. There are week day RDOs as part of the roster

Where this applies the category for the run is set out below:

| Average Working Hours - STONZ Run Category<br>(RDO's are observed) |              | Service Commitments                                                                             |
|--------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------|
| Ordinary Hours                                                     | 40.00        | The Service, together with the RMO Unit will be responsible for the preparation of any Rosters. |
| RDO Hours                                                          | -2.40        |                                                                                                 |
| Rostered Additional                                                | 16.24        |                                                                                                 |
| All other unrostered Hours                                         | 3            |                                                                                                 |
| <b>To be confirmed by a Run Review</b>                             |              |                                                                                                 |
| <b>Total Hours</b>                                                 | <b>56.85</b> |                                                                                                 |

**Salary:** The salary for this attachment will be detailed as a Category C run.

Where no weekday RDOs are observed, the following run category will apply:

| Average Working Hours - SToNZ Run Category<br>(not observing RDO's) |              | Service Commitments                                                                             |
|---------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------------------|
| Ordinary Hours                                                      | 40.00        | The Service, together with the RMO Unit will be responsible for the preparation of any Rosters. |
| Rostered additional hours                                           | 16.24        |                                                                                                 |
| All other unrostered hours                                          | 3.00         |                                                                                                 |
| <b>To be confirmed by a Run Review</b>                              |              |                                                                                                 |
| <b>Total Hours</b>                                                  | <b>59.24</b> |                                                                                                 |

**Salary:** The salary for this attachment will be detailed as a Category C run.