

RUN DESCRIPTION

POSITION:	Registrar
DEPARTMENT:	Radiology
PLACE OF WORK:	Auckland City Hospital, Starship Children’s Hospital, Greenlane Clinical Centre.
RESPONSIBLE TO:	Clinical Director and Business Manager of Radiology, through nominated Consultants.
FUNCTIONAL RELATIONSHIPS:	Healthcare consumer, Hospital and community based healthcare workers.
PRIMARY OBJECTIVE:	To facilitate the management of patients under the care of the Radiology Service.
RUN RECOGNITION:	The Australasian College of Radiologists recognises the position as suitable for training.
RUN PERIOD:	2 months

Section 1: Registrar’s Responsibilities

<i>Area</i>	<i>Responsibilities</i>
Clinical Responsibilities	<ul style="list-style-type: none"> • The registrar will be responsible for the patients undergoing investigation in the area to which they are rostered in conjunction with the radiologists rostered to that area. • Attend all clinical radiological sessions related to the area in which he/she is working. • Perform, under supervision, radiological investigations and liaise appropriately with other clinical staff. When rostered for acute call, the registrar is expected to discuss requests for imaging investigations with the clinical teams and, where relevant, undertake these investigations. He/she is responsible for appropriately managing all urgent requests that he/she is contacted about by clinical teams. • The registrar will, under supervision, provide a report for each investigation he/she undertakes. • If there is concern about the interpretation of a radiological investigation, the registrar will inform a consultant member of the radiological staff.

Area	Responsibilities
	<ul style="list-style-type: none"> • The relevant member of the clinical team will be contacted if there is concern for a patient's medical condition. • Undertake rostered evening, long day and night duties on duty roster for urgent radiological investigations or urgent consultations. • Prepare and participate in clinical meetings where appropriate. • The Registrar may occasionally be requested to teach junior colleagues or other health care workers. • The Registrar may be expected to prepare and deliver presentations or provide teaching sessions from time to time
On-Duty	<ul style="list-style-type: none"> • When on duty, be at the recognised workplace for the purpose of carrying out Registrar duties.
Administration	<ul style="list-style-type: none"> • Provide reports via the RIS/PACS system or notes on urgent tests. Ensure verification of reports in a timely manner. • Obtain informed consent for procedures within the framework of the Medical Council guidelines which state: <ol style="list-style-type: none"> 1) "The practitioner who is providing treatment is responsible for obtaining informed consent beforehand for their patient. The Medical Council believes that the responsibility for obtaining consent always lies with the consultant – as the one performing the procedure, they must ensure the necessary information is communicated and discussed." 2) "Council believes that obtaining informed consent is a skill best learned by the house surgeon observing consultants and experienced registrars in the clinical setting. Probationers should not take informed consent where they do not feel competent to do so." • As an RMO working at ADHB you will be provided with a Concerto login and ADHB email account which will be used for all work related communication. It is your responsibility to ensure you check this regularly • Comply with all College training requirements, including maintaining an updated training portfolio via the RANZCR online systems • If absent due to unexpected circumstances (e.g. health, other), contact the radiology secretary, or if after hours, inform the senior registrar or person responsible for the on call roster in accordance with the local systems • Senior registrars are typically involved in administration of the on call roster.

Section 2: Training and Education

Training and Education

Protected Time

The following educational activities will be regarded as part of normal duties (unless attendance is required for other duties as per roster)

- All Registrars attend teaching sessions at Auckland Hospital Tuesdays from 0830-1200hrs
- First year teaching sessions within the department or University
- All Registrars should attend arranged teaching sessions whenever possible, including regular lunchtime sessions or educational departmental sessions (such as the REAL meeting). . (Note that it is the responsibility of the registrars to ensure the referrals phones are covered for the services in which they are working).

- The Registrars may be required to assist in teaching sessions for clinical medical staff and other health care employees.
- First year Registrars act as demonstrators in the Department of Anatomy at the School of Medicine for up to 2 ½ days per week during and close to term time.

Section 3: Roster

Roster

Registrars will work in the following areas, the majority of which are between 6-9 weeks in duration:

- Neuroradiology
- Musculo - skeletal
- Body Imaging (CT/US)
- Intervention/Angiography
- Oncology
- Mammography
- Gastrointestinal & Genitourinary
- Magnetic Resonance Imaging (MRI)
- Paediatrics
- Chest
- General
- Obstetrics
- Neonates/Gynaecology
- Nuclear medicine

Hours of Work

The ordinary hours of work for a first year Registrar are:

- Monday to Friday 8.5 hours per day: 0800 – 1630
- Monday to Friday long day “buddied call” one day per week as rostered 0800 - 2230

The ordinary rostered hours for all other Registrars are:

- Monday to Friday 8.5 hours per day: 0800 – 1630
- Long day Monday to Friday 14.5 hours per day: 0800 – 2230
- Long day Saturday and Sunday 14.5 hours per day: 0800 – 2230
- Night Duty 10 hours per day: 2200 – 0800

- Note that a few services (e.g. neuroradiology) have earlier start times (0730)
- Registrars working the weekend shift will not be present on the Monday following this.
- Registrars have the night duty divided into two shifts for the week. Friday-Sunday and Monday –Thursday. The night registrar for Friday-Sunday will have Monday and Tuesday following as days off and the registrar working Monday-Thursday will have the following Friday as a day off.
- Registrars working on the acute call roster will work an average of 2 sets of nights in 9 weeks. Registrars working on the acute call roster are required to work 2:9 weekends (comprising of 1 set of 3 nights and 1 set of Saturday/Sunday long days).

RMO 1	M	T	W	T	F	S	S
WEEK 1	L			L		X	X
WEEK 2		L				X	X
WEEK 3						LD	LD
WEEK 4	RDO					X	X
WEEK 5			L		N	N	N
WEEK 6	Z	Z			L	X	X
WEEK 7						LD	LD
WEEK 8	RDO					X	X
WEEK 9		L				X	X
WEEK 10	L				L	X	X
WEEK 11	N	N	N	N	Z	Z	Z
WEEK 12			L			X	X
WEEK 13				L		X	X

Section 4: Cover

Other Resident and Specialist Cover

There are 23 Registrars participating in the on call roster. Year 1 Registrars will contribute to the roster afterhours in Run 4 of the year.

20 Registrars allocated to Auckland City Hospital

3 Registrars allocated to Starship

Each day there is the following rostered to after hours shifts .

1 Registrar Night shift

2 Registrar Long Day (Evening)

There is no formal relief roster.

Section 5: Performance appraisal

<i>Registrar Responsibilities</i>	<i>Service Responsibilities</i>
<p><i>The Registrar will;</i></p> <ul style="list-style-type: none"> At the outset of the run meet with their designated consultant to discuss goals and expectations for the run, review and assessment times, and one on one teaching time After any assessment that identifies deficiencies, implement a corrective <i>plan of action in consultation with their Consultant and relevant RANZCR policies.</i> 	<p><i>The service will provide;</i></p> <ul style="list-style-type: none"> An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time. The opportunity for further meetings or discussions of any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them; A final assessment report on the Registrar at the end of the run, in line with RANZCR processes.

Section 6: Hours and Salary Category (for those participating in the acute roster)

<i>Average Working Hours</i>	<i>Service Commitments</i>
<p>Basic hours 40 (Mon-Fri)</p> <p>Rostered additional hours 16.94 (inc. nights, weekends & long days)</p> <p>All other unrostered hours 4.38 To be confirmed by run review</p> <p>(including Saturday am Ward Rounds and Sunday visitation of preoperative patients)</p> <p>Total hours per week 61.34</p>	<ul style="list-style-type: none"> The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.

The salary for this attachment will be as detailed as a Category **B** run category.

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Hours and Salary Category (for those not participating in the acute roster, and first years while they do “comparison on-call” with another)

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40	<ul style="list-style-type: none"> The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.
Rostered additional hours (long days)	6.00	
All other unrostered hours To be confirmed by run review	2.23	
Total hours per week	48.23	

The salary for this attachment will be as detailed as a Category **E** run category.

N.B. An on-call allowance is paid and callbacks are for a minimum 4 hour period. These are paid separately at additional duty rates as specified in the Collective Agreement.