

Run Description

POSITION:	Obstetrics Fellow
DEPARTMENT:	Obstetrics and Gynaecology
PLACE OF WORK:	Te Whatu Ora Waitemata
RESPONSIBLE TO:	Clinical Directors of Obstetrics and Gynaecology through direct supervision by their clinical supervising Senior Medical Officers (SMOs).
FUNCTIONAL RELATIONSHIPS:	Consultant Obstetricians with special interests in High-Risk Obstetrics (including Obstetrics Medicine, Diabetes in pregnancy, Pre-term Birth, Small for Gestational Age Clinics) and Obstetric ultrasound, Obstetricians and Gynaecologists, Midwives, Nurses, Clerical and Administration staff
PRIMARY OBJECTIVE:	The primary objective of the post is the provision, to the fellow, of a comprehensive experience in high-risk obstetrics. At the completion of the 12 months the Fellow should be equipped to have a special interest in high-risk Obstetrics as a SMO.
RUN RECOGNITION:	The Department is accredited by the Royal Australian and New Zealand College of Obstetrics and Gynaecology as a training institution.
RUN PERIOD:	12 months

<i>Area</i>	<i>Responsibilities</i>
General	<ol style="list-style-type: none"> 1. Regular attendance at the High-Risk Obstetrics Clinics and management of these patients in conjunction with the Obstetrician, Obstetric physician and clinic midwives. 2. Regular attendance at the Diabetes in Pregnancy clinic and management of these patients in conjunction with the Obstetrician, Diabetes Physician and clinic midwives 3. Experience in Obstetric ultrasound at a level appropriate to the experience of the Fellow 4. Management of a busy labour ward at SMO level during daytime sessions. 5. Management of antenatal clinic independently at a level appropriate to the experience of the Fellow 6. Supervise regular Caesarean section lists. 7. Gain/ maintain essential skills in gynaecology to function at SMO level. 8. Participate in undergraduate, postgraduate and Registrar teaching 9. Management and provide oversight of registrar roster. 10. Undertake research in an aspect of Obstetric medicine. It is expected that this will lead to publications in peer reviewed journals and presentation at relevant scientific and clinical meetings. 11. Undertake audit in clinical practice 12. Participate and assist in mortality and morbidity meetings and clinical governance activities in obstetrics and gynaecology.

Section 1: Fellow Responsibilities

<i>Area</i>	<i>Responsibilities</i>
Acute admitting	<p>It is expected that the Fellow, as an advanced trainee, take appropriate responsibility and demonstrate initiative and independence in his/her role as the most qualified of the junior staff.</p> <p>The Fellow will provide clinical services to Women's Health Obstetrics and Gynaecology Service which may include:</p> <p>Major and minor obstetric procedures including teaching junior registrars on elective caesarean lists Major and minor gynaecological surgery</p>
On-Duty	<p>Depending on the previous experience of the Fellow, exposure to fulfilling the role of SMO on duty (in Obstetrics and Gynaecology), during the day, will be provided, with a 2nd SMO available for assistance and medico-legal responsibility.</p> <p>It is the expectation of the department that on occasions when Junior staff are absent the Fellow will step in to support these junior colleagues which will be remunerated according to the RMO MECA</p>
Administration	<p>There will be a detailed handover at any change of duty. Appropriate written and dictated notes will be made whenever necessary. The Fellow will be responsible for following up any investigations ordered.</p>

Section 2: Training and Education

<i>Training and Education</i>
<p>The attachment fits with the training expectations of the RANZCOG for advanced trainees.</p> <p>Individualised teaching objectives will be set in consultation with the Fellow at the beginning of the appointment.</p> <p>The Fellow is expected to take an active role in teaching, both in the formal teaching programme and in the training of more junior colleagues and with other agencies and communities as appropriate (including at undergraduate level).</p> <p>Ongoing education will be provided by SMOs and other team members through a variety of mechanisms.</p>

Section 3: Roster

<i>Roster</i>
<p>Hours of Work</p> <ul style="list-style-type: none"> • Ordinary Hours: 40 hours per week, Monday to Friday 0800 - 1600 • Weekday Long days – 0800 - 2230 • Weekend Long days – Saturday 0800 – 2030 • Weekday nights – 2130-0830 • Weekend nights- 2000-0830 <p>Fellows are required to work as per their published roster.</p>

An additional non-clinical portfolio will be discussed with the Fellow at the beginning of the run and may include oversight of the registrar roster, guideline development or teaching.

Section 4: Cover

Other Resident and Specialist Cover

There are two Fellow positions employed in the O&G service.

The fellow roster template will be a 7 weeks roster template with a number of after hours, including weekday and weekend long days and nights. The ongoing participation in afterhours duties (in a supernumerary role) will help maintain the skills of the fellows in managing acute work which is an essential part of the training and their future careers.

Section 5: Performance appraisal

Performance will be assessed by the supervising Obstetrician, with feedback to the RANZCOG nominated training supervisor. Assessment will be on the above responsibilities and other relevant performance measures, which will be discussed at formal meetings held at least three monthly with the training supervisor. If there are performance deficits, this would be identified during the attachment and discussions will be held to how they will be corrected.

Section 7: Hours and Salary Category for Obstetric Fellow

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40.00	The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.
Rostered additional hours (inc. nights, weekends & long days)	11.14	
All other un-rostered hours <i>To be confirmed by a Run Review</i>	TBC	
Total hours per week	51.14	

The salary for this attachment is detailed as a D run category.

Total hours fall below the middle of the salary band therefore the run will be remunerated as a D run Category until the unrostered hours can be confirmed by a run review.