

POSITION:	Registrar – Gastroenterology
DEPARTMENT:	Gastroenterology
PLACE OF WORK:	Waitemata District– North Shore Hospital and Waitakere Hospital
RESPONSIBLE TO:	Clinical Director Medicine, Gastroenterology & Medicine, Manager Medical Service.
FUNCTIONAL RELATIONSHIPS:	Consultants, Medicine registrars.
PRIMARY OBJECTIVE:	To facilitate the management of patients in the care of the Gastroenterology service.
RUN RECOGNITION:	That the run is accredited for the training of basic and advanced gastroenterology trainees.
RUN PERIOD:	6 months

Section 1: Responsibilities

<i>Area</i>	<i>Responsibilities</i>
Clinical Duties & Work Schedule	<p>Responsible for the clinical assessment, investigation, diagnosis and treatment of patients under the Gastroenterology specialist.</p> <ul style="list-style-type: none"> To facilitate the safe and efficient management of patients in the care of the Gastroenterology service, under the supervision of the Consultant. To undertake outpatient clinics weekly in North Shore Hospital providing clinical management of outpatients with Gastroenterology disorders. Clinics will be conducted during ordinary hours under the supervision of the consultant. In the event of a consultation being requested by another service, arrange for the patient to be seen either by the Registrar and/or the Gastroenterologist. To receive general practice enquiries regarding admissions or management issues involving Gastroenterology patients To supervise all junior medical staff to meet the requirements of their position. To participate in research projects within the department of Gastroenterology. Any other duties that may be required in the interest of the department, such as organising clinics, and lunchtime presentations. Participate in weekend and rostered night call in the acute medical wards as required.

Section 2: Training and Education

<i>Nature</i>	<i>Details</i>
Protected Time	<p>The Registrar will attend weekly (unless attendance is required for an emergency) the:</p> <ul style="list-style-type: none"> • NSH Medical Journal Club Monday 1230 - 1315 • NSH Medical Grand Round 1230 – 1330 Conference Room 1. • IBD MDM (last Friday, once a month) • Preparation for the written and clinical FRACP at A+ 1300 – 1600 Wednesday. • Attend the fortnightly GI Pathology Meeting. • Participate in clinical audit within the Gastroenterology Unit. • Assist when required with junior medical staff teaching programmes. • Registrars present case summaries and topic reviews on a regular basis. • To attend other meetings/sessions as directed by the senior medical staff.

Section 3: Roster

<i>Hours of Work</i>
<p><u>Ordinary hours of work</u></p> <p>Normal Day: 08:00 - 16:30 Monday to Friday 8.5 hours per day Night shift: 22:00 - 08:00 will occur on Monday to Thursday only – Advanced Trainees will be rostered to one set of nights over a 26-week run. L/ED Shift: Monday to Friday long day 0800 – 2230; approx. 8-9 shifts in 26 weeks E1 Shift: 13:00-22:30 Day shifts Saturday and Sunday: approx. 2-3 sets in 26 weeks WL/WS Shift: 08:00 – 16:00 or 08:00 - 22:30 Day shifts Saturday and Sunday: approx. 2-3 sets in 26 weeks</p> <p><u>Overnight from 2200 – 0800 there will be a consistent workload across the WDHB General Medicine and Medical Specialties:</u></p> <ul style="list-style-type: none"> • <u>A consistent workload for 2 Registrars overnight 2200 – 0800 Monday – Thursday for 15 weeks per run over summer</u> • <u>A consistent workload for 3 Registrars overnight 2200 – 0800 Monday – Thursday for 11 weeks per run over winter</u> • <u>A consistent workload for 3 Registrars overnight 2200 – 0800 Friday – Sunday all year</u> <p>Staffing levels for weekday long days and weekends do not vary in summer and winter and will instead remain consistent across the year.</p>

Section 4: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar Will:</i></p> <ul style="list-style-type: none"> • Performance will be assessed by a nominated Gastroenterologist, based at NSH, using the criteria above and will be discussed at formal meetings at the beginning of the attachment and again at 3 months and 6 months. • If deficiencies are identified during the attachment the Consultant will bring these to the Registrar's attention and discuss how they may be corrected. • The Director of Basic Physician Training will be available to discuss problems and progress 	

Section 5: Hours and Salary Category

<i>Average Working Hours</i>	<i>Service Commitments</i>
Basic hours 40.0	
Rostered additional hours (inc. nights, weekends & long days) 6.08	
+	
Note: this includes rostered Monday to Friday 1600-1630 2.50	
All other unrostered hours 11.80	
Total hours per week 60.38	

Salary: The salary for this attachment will be detailed as a Category **B**.