

RUN DESCRIPTION

POSITION:	REGISTRAR
DEPARTMENT:	Medical Obstetrics
PLACE OF WORK:	Auckland City Hospital
RESPONSIBLE TO:	Clinical Director and Manager, through a nominated Consultant/Physician.
FUNCTIONAL RELATIONSHIPS:	Healthcare consumer, Hospital and community based healthcare workers.
PRIMARY OBJECTIVE:	To facilitate the management of patients under the care of the Medical Obstetrics Service.
RUN RECOGNITION:	Medical Council recognition
RUN PERIOD:	6 months

Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
General	<ul style="list-style-type: none"> • Assessment and management of medical problems in pregnancy and prior to pregnancy. • Inpatient and outpatient care. • Advice to obstetricians, general practitioners, midwives and other subspecialty doctors where relevant. • Teaching junior staff, midwives and medical colleagues. • Partaking in departmental continuing medical education.
Acute admitting	<ul style="list-style-type: none"> • Daily from 0800 till 1700 available to admit or consult on pregnant and post natal women with medical complications.
Administration	<ul style="list-style-type: none"> • Dictation. • Requesting and chasing results of investigations Organising clinics.

Section 2: Weekly Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.	- Consultant ward round/admissions/consults	-Ward round (WR)/consults admissions -High Risk Antenatal clinic	-WR/ consults/ admissions	-WR/ consults/ admissions	-Consultant ward round/teaching
		1300-1400 clinic meeting	1200-1300 ward multidisciplinary meeting	1200-1300 grand round	1230-1330 medical journal club
p.m.	-Diabetes Antenatal clinic	-Consults/ admissions	-Consults /admissions -project/audit	-High risk antenatal clinic -Clinic meeting	-consults/ admissions -project/audit

Note: dates and times for the sessions above may change.

There is a minimum of 2 hours per week medical learning, which includes the weekly tutorial, journal club

Section 3: Training and Education

Nature	Details
Protected Time	<p>The following educational activities will be regarded as part of normal duties (unless attendance is required for other duties as per roster)</p> <ul style="list-style-type: none"> • Orientation at the beginning of the run • Medical Grand rounds • Medical Journal Clubs • CME teaching • Conferences. <p>Timing of educational sessions is subject to change-usually minimum weekly one on one consultant formal teaching session.</p>

Section 4: Cover

Other Resident and Specialist Cover
<p>There will be one Registrar allocated to the Medical Obstetrics run from 0800-1700 daily. Daily consultant cover is also provided.</p> <p>The registrar shall also participate on the after hours Medical Subspecialty roster. There will be night duties on Friday, Saturday and Sunday between 2200-0800, and will be responsible for duties both in the Medical Specialities and General Medicine, these duties will be shared between the Medical Registrars on duty and will involve admissions and ward duties up to 1 set over six months. There will also be weekend duties for General Medicine on Saturday and Sunday between 1400-2200 up to 5 sets over six months.</p>

Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar will:</i></p> <ul style="list-style-type: none"> - At the outset of the run meet with their designated consultant to discuss goals and expectations for the run, review and assessment times, and one on one teaching time - After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Consultant; 	<p><i>The service will provide,</i></p> <ul style="list-style-type: none"> - An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time. - An interim assessment report on the Registrar three (3) months into the run, after discussion between the Registrar and the Consultant responsible for them; - The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them; - A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar.

Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
<p>Basic hours (Mon-Fri)</p> <p style="text-align: right;">40.0</p>		<p>Together, The Service with the RMO Support Unit will be responsible for the preparation of any Rosters.</p>
<p>Rostered additional hours (inc. nights, weekends & long days)</p> <p style="text-align: right;">8.83</p>		
<p>All other unrostered hours</p> <p style="text-align: right;">4.09</p>		
<p>Total hours per week</p> <p style="text-align: right;">52.92</p>		

Salary: The salary for this attachment is estimated to be a Category D.