

# **RUN DESCRIPTION**

<b>POSITION:</b>	Registrar – Gastroenterology
<b>DEPARTMENT:</b>	Gastroenterology
<b>PLACE OF WORK:</b>	Waitemata District Health Board – North Shore Hospital and Waitakere Hospital
<b>RESPONSIBLE TO:</b>	Clinical Director Medicine, Gastroenterology & Medicine, Manager Medical Service.
<b>FUNCTIONAL RELATIONSHIPS:</b>	Consultants, Medicine registrars.
<b>PRIMARY OBJECTIVE:</b>	To facilitate the management of patients in the care of the Gastrology service.
<b>RUN RECOGNITION:</b>	That the run is accredited for the training of basic and advanced gastroenterology trainees.
<b>RUN PERIOD:</b>	26 weeks

## **Section 1: Responsibilities**

<i>Area</i>	<i>Responsibilities</i>
<b>Clinical Duties &amp; Work Schedule</b>	<p>Responsible for the clinical assessment, investigation, diagnosis and treatment of patients under the Gastroenterology specialist.</p> <ul style="list-style-type: none"> <li>To facilitate the safe and efficient management of patients in the care of the Gastroenterology service, under the supervision of the Consultant.</li> <li>To undertake outpatient clinics weekly in North Shore Hospital providing clinical management of outpatients with Gastroenterology disorders. Clinics will be conducted during ordinary hours under the supervision of the consultant.</li> <li>In the event of a consultation being requested by another service, arrange for the patient to be seen either by the Registrar and/or the Gastroenterologist.</li> <li>To receive general practice enquiries regarding admissions or management issues involving Gastroenterology patients</li> <li>To supervise all junior medical staff to meet the requirements of their position.</li> <li>To participate in research projects within the department of Gastroenterology.</li> <li>Any other duties that may be required in the interest of the department, such as organising clinics, and lunchtime presentations.</li> <li>Participate in weekend and rostered night call in the acute medical wards as required.</li> </ul>

## Section 2: Training and Education

<i>Nature</i>	<i>Details</i>
<b>Protected Time</b>	<p>The Registrar will attend weekly (unless attendance is required for an emergency) the:</p> <ul style="list-style-type: none"> <li>• NSH Medical Journal Club Monday 1230 - 1315</li> <li>• NSH Medical Grand Round 1230 – 1330 Conference Room 1.</li> <li>• IBD MDM (last Friday, once a month)</li> <li>• Preparation for the written and clinical FRACP at A+ 1300 – 1600 Wednesday.</li> <li>• Attend the fortnightly GI Pathology Meeting.</li> <li>• Participate in clinical audit within the Gastroenterology Unit.</li> <li>• Assist when required with junior medical staff teaching programmes.</li> <li>• Registrars present case summaries and topic reviews on a regular basis.</li> <li>• To attend other meetings/sessions as directed by the senior medical staff.</li> </ul>

## Section 3: Roster

<p><b>Hours Of Work</b></p> <p><u>Ordinary hours of work:</u></p> <p>Monday to Friday (8.5 hours per day)                      0800 – 1630 hours</p> <ul style="list-style-type: none"> <li>• The Registrar will not be present during the day on the Friday before starting a night shift.</li> <li>• Night shifts will occur on Friday/Saturday nights only: approx 3 sets in 26 weeks</li> <li>• Day shifts Saturday and Sunday: approx 7 sets in 26 weeks</li> <li>• Night duties Fri/Sat night's only and day duties Saturday and Sunday 1300 – 2300 as indicated on General Medical Roster.</li> </ul>
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## Section 4: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar Will:</i></p> <ul style="list-style-type: none"> <li>• Performance will be assessed by a nominated Gastroenterologist, based at NSH, using the criteria above and will be discussed at formal meetings at the beginning of the attachment and again at 3 months and 6 months.</li> <li>• If deficiencies are identified during the attachment the Consultant will bring these to the Registrar's attention and discuss how they may be corrected.</li> <li>• The Director of Basic Physician Training will be available to discuss problems and progress</li> </ul>	

## Section 5: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Ordinary Hours	40	The Service, together with the RMO Support will be responsible for the preparation of any Rosters.
Rostered Additional (inc. nights, weekends & long days)	7.62	
All other unrostered hours	13.99	
Total Hours	61.61	

Salary: The salary for this attachment will be detailed as a Category B.