

## **RUN DESCRIPTION**

<b>POSITION:</b>	Registrar – Endocrinology/Diabetes
<b>DEPARTMENT:</b>	Waitemata District Health Board
<b>PLACE OF WORK:</b>	North Shore Hospital & Waitakere Hospital
<b>RESPONSIBLE TO:</b>	Clinical Directors of Diabetes/Endocrinology and General Medicine, and Service Manager Medical Service.
<b>FUNCTIONAL RELATIONSHIPS:</b>	Medicine service consultants, Medical Registrars, specialty registrars, ED/ADU Registrars, and the Rotator/Reliever Registrars. Medical house officers, ED/ADU house officer, and rotator/reliever house officers.
<b>PRIMARY OBJECTIVE:</b>	To facilitate the management of patients in the care of the Endocrinology/Diabetes service
<b>RUN RECOGNITION:</b>	That the run is accredited by the RACP for the training of basic medical and advanced Endocrinology/Diabetes trainees.
<b>RUN PERIOD:</b>	26 weeks

### **Section 1: Responsibilities**

<i>Area</i>	<i>Responsibilities</i>
Clinical Duties & Work Schedule	<p>Responsible for the clinical assessment, investigation, diagnosis and treatment of patients under the Endocrinology/Diabetes consultants.</p> <ul style="list-style-type: none"> <li>To facilitate the safe and efficient management of patients in the care of the Endocrinology/Diabetes Service, under the supervision of the Consultants.</li> <li>To undertake at least 3 clinics weekly (1 Endocrinology, 2 Diabetes) at either North Shore Hospital or Waitakere Hospital Outpatient sites, or a community site, e.g. Pacifika Healthcare or Waipareira Trust providing clinical management of outpatients with Endocrinology/Diabetes disorders. Clinics will be conducted during ordinary hours under the direct supervision of the consultant. Clinics must include an adolescent diabetes clinic, gestational diabetes clinic or bone clinic. Clinic letters should be reviewed at the request of the supervising consultant. A log book of numbers and types of patients seen should be kept and discussed with the supervisor at feed back sessions.</li> <li>To see ward referrals under consultant supervision. A log book of ward consults should be kept and reviewed with the supervisor at feed back sessions.</li> <li>To liaise with the Diabetes Nurse Specialists on a regular basis.</li> </ul>

<i>Area</i>	<i>Responsibilities</i>
	<ul style="list-style-type: none"> <li>• To receive general practice enquiries regarding admissions or urgent management issues involving Endocrinology/Diabetes patients.</li> <li>• To supervise junior medical staff especially with advice on diabetes management for inpatients.</li> <li>• To keep the consultant informed of any patients who are seriously ill or causing significant concern.</li> <li>• To participate in research projects and clinical audits within the department of Endocrinology/Diabetes. To present at Grand Rounds, Journal Clubs and other meetings as necessary/requested.</li> <li>• Participate in weekend and rostered night call in the acute medical wards as per the attached template roster</li> </ul>
Other Duties	

## Section 2: Training and Education

<i>Nature</i>	<i>Details</i>
Protected Time	<p>The Registrar will attend weekly (unless attendance is required for an emergency) the:</p> <ul style="list-style-type: none"> <li>• Endocrine Journal Club/ Case discussion Friday at 1200 at North Shore clinic (see roster)</li> <li>• The trainee may occasionally attend Endocrine CME sessions at Greenlane Clinical Center (eg Friday 1200 Endo Journal Club) if relevant, and discussed with the North Shore supervisors</li> <li>• NSH Medical Journal Club Monday 1230 – 1330.</li> <li>• NSH Medical Grand Round 1230 – 1330 Tuesday.</li> <li>• For a basic trainee, attendance at the FRACP written exam teaching at Auckland City Hospital 1300 – 1700 Wednesday when appropriate, plus the registrar teaching on Tuesday 1600-1700 at North Shore Hospital . Clinical exam teaching will also be organised by the DPT at other times.</li> <li>• Medical Science Lecture and Grand Round at Auckland Hospital on Thursday at 1200 when appropriate and possible.</li> <li>• Assist when required with junior medical staff teaching programmes.</li> <li>• Registrars may be requested to present case summaries and topic reviews at Grand Round and other fora.</li> <li>• The registrar will be required to assist with teaching of undergraduate medical students (3<sup>rd</sup> -6<sup>th</sup> year) periodically at the request of the supervisors. This would involve both bed-side teaching and occasional tutorials.</li> </ul>

### Section 3: Roster

#### Hours Of Work

##### Ordinary hours:

- Monday to Friday 8.5 hours per day: 0800 – 1630
- Night shifts will occur on Friday/Saturday nights only 2230 – 0830 approx 3 sets in 26 weeks
- Day shifts Saturday and Sunday: 1300 – 2300 approx 7 sets in 26 weeks
- Non-rostered hours allow for an emergency at the end of the shift.
- The Registrar will not be present during the day on the Friday before starting a night shift.

### Section 4: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p>Performance will be assessed by an assigned Endocrine/Diabetes Physician, and will be discussed at formal meetings at the beginning of the attachment and again at 3 months and 6 months.</p> <p>If deficiencies are identified during the attachment the Consultant will bring these to the Registrar's attention and discuss how they may be corrected.</p> <p>The Director of Basic Physician Training will be available to discuss problems and progress.</p>	

### Section 5: Hours and Salary Category

<i>Average Working Hours</i>	<i>Service Commitments</i>
<p>Ordinary Hours 40</p> <p>Rostered Additional (inc. nights, weekends &amp; long days) 9.97</p> <p>All other unrostered hours 3.00</p> <p><b>Total Hours 52.97</b></p>	<p>The Service, together with the RMO Support will be responsible for the preparation of any Rosters.</p>

**Salary:** The salary for this attachment will be detailed as a Category **D**.