

RUN DESCRIPTION

POSITION:	Registrar – Rheumatology
DEPARTMENT:	Rheumatology
PLACE OF WORK:	Waitemata District Health Board – North Shore Hospital and Waitakere Hospital
RESPONSIBLE TO:	Clinical Director Medicine, Rheumatology Consultant, Manager Medical Service.
FUNCTIONAL RELATIONSHIPS:	Medicine service consultants, medical registrars, specialty registrars, ECC registrar, and the rotator/reliever registrars. Medical house officers, ECC house officer, and rotator/reliever house officers.
PRIMARY OBJECTIVE:	To facilitate the management of patients in the care of the Rheumatology service
RUN RECOGNITION:	That the run is accredited for the training of basic and advanced rheumatology trainees.
RUN PERIOD:	26 weeks

Section 1: Responsibilities

<i>Area</i>	<i>Responsibilities</i>
Clinical Duties & Work Schedule	<p>Responsible for the clinical assessment, investigation, diagnosis and treatment of patients under the Rheumatology specialist.</p> <ul style="list-style-type: none"> To facilitate the safe and efficient management of patients in the care of the Rheumatology service, under the supervision of the Consultant. To undertake outpatient clinics weekly at WDHB across three different sites (NSH, WTH, HBC) providing clinical management of outpatients with Rheumatology disorders. Clinics will be conducted during ordinary hours under the supervision of the consultant. In the event of a consultation being requested by another service, arrange for the patient to be seen either by the Registrar and/or the Rheumatologist. To receive general practice enquiries regarding admissions or management issues involving Rheumatology patients. To supervise all junior medical staff to meet the requirements of their position. To participate in research projects within the department of Rheumatology. Any other duties that may be required in the interest of the department, such as organising clinics, and lunchtime presentations. Participate in weekend and rostered night call in the acute medical wards as required.

Section 2: Training and Education

<i>Nature</i>	<i>Details</i>
Protected Time	<p>The Registrar will attend weekly (unless attendance is required for an emergency) the:</p> <ul style="list-style-type: none">• NSH Medical Journal Club Monday 1230 - 1315• NSH Medical grand Round 1230 – 1330 Conference Room 1.• Preparation for the written and clinical FRACP. The teaching is held between 1300 – 1600 on Wednesdays at North Shore Hospital (and occasionally Auckland). Video conference facilities are available at both North Shore and Waitakere Hospitals and the expectation is that Registrar's preparing for the FRACP will attend.• Participate in clinical audit within the Department.• Assist when required with junior medical staff teaching programmes.• Registrars present case summaries and topic reviews on a regular basis.• To attend other meetings/sessions as directed by the senior medical staff.

Section 3: Roster

<i>Hours of Work</i>
<p><u>Ordinary hours of work</u></p> <p>08:00 - 16:00 Monday – Friday Ordinary 22:30 - 08:30 Nights, Friday and Saturday only – Approx 3 sets in 26 weeks 13:00 - 23:00 Saturday and Sunday Day Shifts – Approx 7 sets in 26 weeks</p> <p>The Registrar will not be present on the day of Friday before starting a night shift</p>

Section 4: Cover

<i>Other Resident and Specialist Cover</i>
<p>After hours the Registrars will be responsible for patients under the care of the Division of Medicine and Health of Older People Services.</p> <p>Additional out of hours cover is provided by the General Medicine Registrars</p>

Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar will:</i></p> <ul style="list-style-type: none"> • Ensure they arrange a formal meeting with their supervising consultant to assess and discuss their performance at the beginning of the attachment, and again at three and six months. • If deficiencies are identified, the Consultant will identify these with the Registrar who should implement a corrective plan of action under the advice of their Consultant. 	<p><i>The service will provide:</i></p> <ul style="list-style-type: none"> • An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time. • An interim assessment report on the Registrar three (3) months into the run, after discussion between the Registrar and the Consultant responsible for them; • The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them; • A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar. <p>The Director of Basic Physician Training will be available to discuss problems and progress.</p>

Section 6: Hours and Salary Category

<i>Average Working Hours</i>	<i>Service Commitments</i>
Basic hours	40.0
Rostered additional hours (inc. nights, weekends & long days)	5.13
All other unrostered hours	4.82
Total hours per week	49.95

Salary: The salary for this attachment will be detailed as a Category D.