

## RUN DESCRIPTION

<b>POSITION:</b>	Clinical Research Fellow – Infection Services
<b>DEPARTMENT:</b>	Infection Services: Infectious Diseases, Microbiology and Infection Prevention and Control
<b>PLACE OF WORK:</b>	Counties Manukau District Health Board including Middlemore Hospital and other related sites
<b>RESPONSIBLE TO:</b>	Clinical Director of Medicine primarily, secondary responsibility to Clinical Head of Infectious Diseases, Clinical Microbiologists and Operations Manager Infection Prevention and Control
<b>FUNCTIONAL RELATIONSHIPS:</b>	Mentor for Clinical Research, Healthcare Consumers, Hospital and community-based health care workers, Research subjects
<b>PRIMARY OBJECTIVE:</b>	To undertake and carry out research and facilitate the management of patients under the care of the Infectious Diseases and Microbiology Services within the Division of Medicine
<b>RUN RECOGNITION:</b>	Eligible for consideration for prospective approval for RACP training purposes. The RACP has endorsed the Clinical Research Fellowship Program in general and may consider this time as appropriate for Advanced Training, FRACP. Final review of each candidate's program by the RACP is of course required before commencing.
<b>RUN PERIOD:</b>	12 months

## Section 1: Fellow's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
<b>General</b>	<ul style="list-style-type: none"> <li>The Infection Services Fellow's routine duties within the Microbiology laboratory will constitute 3 days per week during ordinary working weeks, and will include a research component based in the laboratory</li> <li>Provide 0.5 days of regular clinical cover for Infectious Diseases referrals during ordinary working weeks</li> <li>The other 1.5 days of ordinary working weeks will be dedicated to research within Infectious Diseases and Infection Prevention and Control</li> <li>Cover the subspeciality registrar (Infectious Diseases and/or Microbiology registrar) for a maximum of 12 weeks/year when he/she is on leave. Cover for the ID registrar may include evening (1600-2200) call but not weekend call. During periods of covering for registrar leave, the Infection Services Fellow will cover registrar duties full-time and not undertake their routine programme.</li> <li>Assist ID registrar, Microbiology Registrar, ID Nurse Specialists (home IV) and laboratory technologists with clinical duties (e.g. liaison with clinical staff) when requested, where this does not interfere with the routine duties of the Infection Services Fellow</li> <li>Maintain a high standard of communication with patients, patients' families and staff</li> <li>Attend regular department (Infectious Diseases and Microbiology) meetings (viz. Monday morning Journal Club, teaching sessions, and multidisciplinary and research meetings).</li> </ul>
<b>Acute admitting</b>	<ul style="list-style-type: none"> <li>Perform a 1 in 4 or 5 weekend night roster (Fri-Sat night 2200-0800) covering acute medical admissions/inpatient care for Division of Medicine.</li> </ul>
<b>Administration</b>	<ul style="list-style-type: none"> <li>Maintain a satisfactory standard of documentation in the files of patients and research documentation</li> </ul>

## Section 2: Training and Education

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>a.m.</b>	Microbiology (Journal Club, Plate Round)	Infectious Diseases clinical cover	IP&C (meeting, clinical liason)	Microbiology (Bench Time)	Microbiology (Bench time, plate round)
<b>p.m.</b>	Microbiology (Bench Time)	Microbiology (Bench time and Research)	IP&C (Research)	IP&C (Research)	Microbiology (Teaching round and research)

Note: dates and times for the sessions above may change.

There is a minimum of 2 hours per week medical learning, which includes the weekly tutorial, journal club and pathology session.

<i>Education</i>
To attend the Thursday midday Middlemore Hospital Medical Grand Round and to present at that meeting as requested
To attend the Monday morning journal club, Wednesday afternoon regional clinical case and topic review, Thursday afternoon Infection Services educational meeting and other case conferences, educational sessions and CME activities at Middlemore Hospital and the region
<i>Research</i>
To undertake research projects (academic and pharmaceutical) decided on by the Clinical Heads of Infectious Diseases and Microbiology and the Operations Manager Infection Prevention and Control. Research projects will involve both clinical and laboratory data consistent with the disciplines of ID and microbiology. See attached appendix
To be available for patient/subject issues and act as the Principal or secondary Investigator on Studies where he/she has been assigned
To regularly report to the Clinical Heads or other persons involved in research projects
To present pertinent articles in a critical manner that relate to the current research and instruct support staff other clinicians about this research
When appropriate, abstract development and presentation at national and international meetings would be the role of the research fellow when assigned to specific projects
<i>Teaching</i>
To assist in teaching medical students as agreed with the Division of Medicine and Ingectious Diseases Unit
To assist in teaching house surgeons and Registrars as requested

### Section 3: Roster

<i>Roster</i>	
<b>Hours of Work</b>	
Ordinary Hours	0800-1600 Monday to Friday
Night Duty	Gen med weekend nights no more frequent that 1:4 weekend nights (Fri/Sat 2200-0800)

## Section 4: Cover:

<i>Other Resident and Specialist Cover</i>
Absences from work due to annual leave or sickness will be requested through the Mentor and Clinical Head and covered by other medical staff as available within the Department.

## Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<i>The Fellow will:</i>	<p><i>The service will provide;</i></p> <ul style="list-style-type: none"> <li>• Assess performance by a designated Supervisor of Training in conjunction with other staff members and discussed at formal meetings at the beginning of the attachment and again at 3 month intervals during the attachment or as specified by RACP supervision requirements. If deficiencies are identified during the attachment the Supervisor will bring these to the Research Fellows attention and discuss how they may be rectified</li> <li>• A written evaluation at each 6 month interval during the review session highlighting strengths and weaknesses of the registrar</li> </ul>

## Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40	The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.
Rostered additional hours (inc. nights, weekends & long days)	5	
All other unrostered hours	0.08	
Total hours per week	45.08	

**Salary** The salary for this attachment will be as detailed as a E category run.