

## RUN DESCRIPTION

<b>POSITION:</b>	Registrar
<b>DEPARTMENT:</b>	Laboratory Services Histopathology
<b>PLACE OF WORK:</b>	Middlemore Hospital
<b>RESPONSIBLE TO:</b>	Group Manager: Laboratory and through their consultant and Clinical Head to the Clinical Director of laboratory service.
<b>FUNCTIONAL RELATIONSHIPS:</b>	Patients Hospital and community based health care workers especially hospital medical staff and laboratory technical and clinical staff.
<b>PRIMARY OBJECTIVE:</b>	To assist in diagnostic investigation and treatment of patients who have been referred to the Laboratory Services.
<b>RUN RECOGNITION:</b>	This run is accredited by the Royal College of Pathologists of Australasia for advanced training.
<b>RUN PERIOD:</b>	Four months/rotation

### Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
<b>General</b>	<p><b>Laboratory Duties</b></p> <p><b>Under consultant pathologist supervision:</b></p> <p><u>Cut surgical specimens:</u></p> <ul style="list-style-type: none"> <li>• The Registrar will perform cut up of surgical specimens</li> </ul> <p><u>Histopathology reporting:</u></p> <ul style="list-style-type: none"> <li>• The Registrar will make written reports on the histopathology</li> </ul>

<i>Area</i>	<i>Responsibilities</i>
	<p><u>Clinical consultation:</u></p> <ul style="list-style-type: none"> <li>Where necessary, the Registrar will consult with clinical staff about pathological findings and be prepared to offer advice regarding further investigation and therapy. Some of this activity will occur in the setting of routine service orientated clinicopathological meetings.</li> </ul> <p><u>Cytology:</u></p> <ul style="list-style-type: none"> <li><u>Assist the consultant in taking cytology samples and report</u></li> </ul> <p><u>Clinicopathological meeting</u></p> <p><u>Attend and present cases</u></p> <p><u>Research/Review:</u></p> <ul style="list-style-type: none"> <li>The Registrar will engage in clinicopathological research, reading journals and review activities and be prepared to present the findings to the peer group and or submit a report for publication.</li> </ul>
<b>Administration</b>	<ul style="list-style-type: none"> <li>If absent due to unexpected circumstances (e.g. health, other), contact the RMO Support Unit or Duty Manager directly as well as the Consultant to which the registrar is clinically responsible in the absent duty</li> </ul>

## Section 2: Training and Education

<i>Details</i>
<p><b>Education:</b></p> <p>The Registrar will contribute to postgraduate educational activities within Histopathology and may be requested to teach other health care workers and medical students occasionally</p> <p><b>Research:</b></p> <p>A research project may be undertaken during the attachment subject to approval by the consultant.</p>

## Section 3: Roster

<i>Roster</i>
Rostered hours of work are approximately 45 per week.

## Section 4: Cover

<i>Other Resident and Specialist Cover</i>
<p>Absence from work due to sickness or annual leave will be covered by other medical staff within the department. Leave should therefore be co-ordinated with that of other medical staff.</p> <p>Registrars sitting examinations of the Royal College of Pathologists of Australasia may apply for medical education leave during the attachment.</p> <p><b>Annual Leave and study leave:</b></p> <p>All leave needs the approval from consultant group and agreed by other registrars providing cover. There is no external cover.</p>

## Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar will;</i></p> <ul style="list-style-type: none"> <li>• At the outset of the run meet with the consultant outlining the duties and expectation from the department</li> <li>• From time to time, the registrars will receive feedback from consultants on their performance and will discuss their concerns if any.</li> <li>• Sight, discuss and sign the run assessment document from ARRMOS</li> </ul>	<p><i>The service will provide;</i></p> <ul style="list-style-type: none"> <li>• Provide day to day support to the registrars with feedback on their performances and address on their concerns or specific issues if any</li> <li>• Complete the end of run assessment document from ARRMOS with the registrars and give a summary of their performance for the run.</li> </ul>

## Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40	
Rostered additional hours	5.0	
Total hours per week	45.0	

**Salary:** The salary for this attachment is detailed as a Category **E**.