

RUN DESCRIPTION

POSITION:	Registrar
DEPARTMENT:	Anaesthesia ICU Supernumerary
PLACE OF WORK:	Auckland City Hospital Operating Rooms
RESPONSIBLE TO:	Director of Anaesthesia & Operating Rooms through the Clinical Director or nominated Consultant
FUNCTIONAL RELATIONSHIPS	Healthcare consumer, patients, Hospital and community based healthcare workers
PRIMARY OBJECTIVE	To facilitate the pre-operative and post-operative management of patients under the care of ADHB.
RUN RECOGNITION:	This run is recognized by the Australian and New Zealand College of Anaesthetists as a training position for specialist qualification
RUN DURATION	12 months

Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
General	<ul style="list-style-type: none"> • Pre-operative assessment of elective surgical patients • Provision of appropriate anaesthesia for elective and acute patients under the direct or indirect supervision of the Anaesthesia Co-ordinator or Consultant anaesthetist on- call. This includes Endoscopy, Radiology, Coronary Care Unit, Obstetric HDU, Labour and Delivery Unit, High dependency areas, Emergency Department, and Intensive Care services (CVICU and DCCM). • The Registrar will be expected to work in operating rooms in Auckland City Hospital and the Greenlane Clinical Centre short stay surgical unit. • Post-operative visits as deemed necessary • Work closely with medical specialists and surgeons in provision of assessment and investigations of new patients and follow-ups in outpatient clinics. • Undertake diagnostic and treatment procedures appropriate to the subspecialty • Maintain a high standard of communication with patients, patients' families and staff

Area	Responsibilities
	<ul style="list-style-type: none"> • Inform consultants of the status of patients especially if there is an unexpected event. All ASA 3 patients should be discussed with a consultant. • Attend hand-over, team and departmental meetings as required
Outpatients	<ul style="list-style-type: none"> • Assess and manage patients referred to outpatient clinics and run the clinics on behalf of senior staff where appropriate • Communicate with referring person following patient attendance at clinics. • Arrange outpatients investigations
Administration	<ul style="list-style-type: none"> • Maintain a satisfactory standard of documentation in the files of patients. All prescriptions and notes are to be signed, with a printed name and locator number legibly recorded. A correctly filled in anaesthetic chart should be filled out for every anaesthetic • At the direction of the Clinical Director, assist with operational research & audit in order to enhance the performance of the Service • Obtain informed consent for procedures within the framework of the Medical Council guidelines which state: <ol style="list-style-type: none"> 1. <i>“The practitioner who is providing treatment is responsible for obtaining informed consent beforehand for their patient. The Medical Council believes that the responsibility for obtaining consent always lies with the consultant – as the one performing the procedure, they must ensure the necessary information is communicated and discussed.”</i> 2. <i>“Council believes that obtaining informed consent is a skill best learned by the house surgeon observing consultants and experienced registrars in the clinical setting. Probationers should not take informed consent where they do not feel competent to do so.”</i> • If absent due to unexpected circumstances (e.g. health, other), contact the RMO Support Unit or Duty Manager directly as well as the Consultant to which the registrar is clinically responsible in the absent duty • As an RMO working at ADHB you will be provided with a Concerto login and ADHB email account which will be used for all work related communication. It is your responsibility to ensure you check this regularly

Section 2: Training and Education

<i>Training and Education</i>	
Protected Time	<p><i>The following educational activities will be regarded as part of normal duties (unless attendance is required for other duties as per roster)</i></p> <p>Orientation at the beginning of the run</p> <p>Part 1 candidates: one 1/2 day per week protected teaching (Part 1 course)</p> <p>Part 2 candidates: one 1/2 day per week protected teaching (Part 2 course)</p> <p>Senior registrars: one 1/2 day per week non-clinical time</p> <p>Participate in weekly didactic obstetric anaesthesia lectures.</p>
<p><i>The Registrar is expected to contribute to the education of nursing, technical staff and medical staff when requested</i></p>	

Section 3: Roster

<i>Roster</i>
<p>The Registrar will work as a supernumerary to the registrars that take part in the Anaesthesia Level 8 and 9 roster.</p> <p>Registrars' normal hours of work are 0800-1700.</p> <p>The Registrar will be required to work one long day each week from 0800-2230</p>

Section 4: Cover

<i>Other Resident and Specialist Cover</i>
<p>The Registrar can be required to assist outside of their home theatre block when on night duty. The areas that they may be asked to facilitate in include but are not limited to; the Endoscopy Unit, Radiology, Emergency Department, the Coronary Care Unit, Obstetric HDU, Labour and Delivery Unit., High dependency areas, and Intensive Care services (CVICU and DCCM).</p>

Section 5: Performance Appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar will:</i></p> <ul style="list-style-type: none"> • At the outset of the run meet with their Supervisor of Training to discuss goals and expectations for the run, review and assessment times, and one on one teaching time • The registrar will bring their ITA forms and learning portfolio to the initial meeting with the SOT • After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Supervisor of Training and if necessary the Clinical Director or their nominee • Provide feedback to the SOT on the educational experience of the run 	<p><i>The service will provide,</i></p> <ul style="list-style-type: none"> • An initial meeting between the Supervisor of Training and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time • An interim mid-run assessment report on the Registrar after discussion between the Registrar and the Supervisor of Training responsible for them • The opportunity to discuss any deficiencies identified during the attachment. The Supervisor of Training responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them • A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar • A Mentor will be assigned to allow another means of communication and advocacy

Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40.00	<ul style="list-style-type: none"> • The Service, together with the RMO Support will be responsible for the preparation of any Rosters.
Rostered additional hours (inc. nights, weekday long days)	10.50	
All other unrostered hours	3.00	
Total hours per week	53.50	

Salary: The salary for this attachment is detailed to be a Category **D**.

ANAESTHETIC ROSTER PLAN FOR OPERATING ROOMS Level 8

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Week 1	LD	8	8	8	8	x	x
Week 2	8	LD	8	8	8	x	x
Week 3	8	8	LD	8	8	x	x
Week 4	8	8	8	LD	8	x	x
Week 5	8	8	8	8	LD	x	x

Key			
8	normal day	9 hrs	0800 - 1700
LD	long day	14.5 hrs	0800 - 2230
x	rostered day off	0 hrs	