

RUN DESCRIPTION

POSITION:	SHO in Anaesthesia
DEPARTMENT:	Anaesthesia, Auckland City Hospital
PLACE OF WORK:	Auckland City Hospital
RESPONSIBLE TO:	Clinical Director of Anaesthesia, Adult and Emergency Operating Rooms (Level 8)
FUNCTIONAL RELATIONSHIPS:	Healthcare consumer, Hospital and community based healthcare workers
PRIMARY OBJECTIVE:	To facilitate the management of patients under the care of the Anaesthesia Service.
RUN RECOGNITION:	Medical Council &/or College recognition
RUN PERIOD:	6 Months

Section 1: Senior House Officer Responsibilities

<i>Area</i>	<i>Responsibilities</i>
General	<ul style="list-style-type: none"> The SHO will be required to undertake the peri-operative assessment, postoperative visit and intra-operative care of surgical patients under supervision of the anaesthetic department specialists or registrars. During the first 6 months may be rostered to Starship for up to two weeks and Greenlane Surgical Unit (Short stay surgery) up to ten weeks. After six months may be rostered on Level 9 for 4-6 weeks (Obstetrics and Gynaecology), and 1 week pain <p>The SHO will develop skills in Airway management, Vascular access, and neural blockade.</p>
Acute admitting	<ul style="list-style-type: none"> Not required
On-Duty	<ul style="list-style-type: none"> The SHO will be available during the hours of 0730-1730hr daily. During the run, and dependent on seniority, there will be allocation of long days (0730 -2200); Nights (2200 – 00800) and weekends within the overall C grade category (55 – 59.9 hrs per week). <p>3 long days per run may be undertaken on Level 9 to gain experience of obstetric call under supervision.</p>
Administration	Accurate note and record keeping are essential along with completion of a personal log book or College TPS (second six months)

Section 2: Training and Education

	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.					
p.m.		Part 1 Teaching (MMH)		SHO Teaching (MMH)	

Note: dates and times for the sessions above may change.

There is a minimum of 2 hours per week medical learning. There are two possible formal teaching sessions; either introductory (SHO) or Primary Exam. Allocated time will be given to one of these each week dependent on progress.

Section 3: Roster

<i>Roster</i>	
Hours of Work	
Ordinary Hours	Monday to Friday 0730:1730
Acute Call Long Day	As rostered. In the first six months as a SHO evening duties will be supernumerary. In the second six months as an SHO these will be under supervision of a registrar, provisional fellow or consultant anaesthetist.
Night Duty	In the first six months as an SHO, night duty may be rostered at Greenlane Surgical Unit for ward care of peri-operative patients. In the second six months as an SHO night duty may be rostered at GSU or at Level 8; the latter will be for anaesthetic care, and only under the direct supervision of a provisional fellow or consultant anaesthetist.

Section 4: Cover:

<i>Other Resident and Specialist Cover</i>
Cover of Post-operative patients in PACU and Ward Pain services in consultation. Cover of ward patients overnight at Greenlane Surgical Unit.

Section 5: Performance appraisal

<i>SHO</i>	<i>Service</i>
<p><i>The SHO will:</i></p> <p>at the outset of the run meet with their Supervisor of Training to discuss goals and expectations for the run, review and assessment times, and one on one teaching time</p> <ul style="list-style-type: none"> • after any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Supervisor of Training and if necessary the Clinical Director or their nominee (mentor) • provide feedback to the SOT on the educational experience of the run 	<p><i>The service will provide,</i></p> <ul style="list-style-type: none"> • an initial meeting between the Supervisor of Training and SHO to discuss goals and expectations for the run, review and assessment times, and one on one teaching time <p>an interim mid-run assessment</p> <ul style="list-style-type: none"> • the opportunity to discuss any deficiencies identified during the attachment. The Supervisor of Training responsible for the SHO will bring these to the SHO's attention, and discuss and implement a plan of action to correct them • a final assessment report on the SHO at the end of the run, a copy of which is to be sighted and signed by the SHO • a Mentor will be assigned to allow another means of communication and advocacy

Section 6: Hours and Salary Category

<i>Average Working Hours</i>	<i>Service Commitments</i>								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Basic hours (Mon-Fri)</td> <td style="text-align: right;">40</td> </tr> <tr> <td>Rostered additional hours (inc. nights, weekends & long days)</td> <td style="text-align: right;">18</td> </tr> <tr> <td>All other unrostered hours</td> <td></td> </tr> <tr> <td>Total hours per week</td> <td style="text-align: right;">58</td> </tr> </table>	Basic hours (Mon-Fri)	40	Rostered additional hours (inc. nights, weekends & long days)	18	All other unrostered hours		Total hours per week	58	<p>The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.</p>
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Rostered additional hours (inc. nights, weekends & long days)	18								
All other unrostered hours									
Total hours per week	58								

Salary The salary for this attachment is estimated to be a **C** Category run category. To be confirmed by a run review.