

RUN DESCRIPTION

POSITION:	Fellow in Minimal Access Gynaecological Surgery (MAS)
DEPARTMENT:	Obstetrics and Gynaecology
PLACE OF WORK:	Counties Manukau Health (CMH)
RESPONSIBLE TO:	Clinical Director of Obstetrics and Gynaecology, through direct supervision from MAS Gynaecologists
FUNCTIONAL RELATIONSHIPS:	Consultant gynaecologists with special interest in MAS Obstetricians and Gynaecologists Midwives Nurses Clerical and Administration staff
PRIMARY OBJECTIVE:	To continue training as an Obstetrician and Gynaecologist and develop the skills, experience and research background to achieve a specialist post with an interest in MAS
RUN RECOGNITION:	The Department is accredited by the Royal Australian and New Zealand College of Obstetrics and Gynaecology as a training institution and has been granted 4 year accreditation until October 2017.
RUN PERIOD:	12 months

Section 1: Fellow Responsibilities

<i>Area</i>	<i>Responsibilities</i>
General	<ol style="list-style-type: none"> 1. Learn relevant clinical anatomy by self directed learning, direct clinical exposure and attendance at an Anatomy Workshop. 2. Develop a detailed understanding of the equipment and instrumentation relevant to MAS. 3. Gain surgical skills relevant to advanced gynaecological MAS practice, including exposure to colorectal and ureteric surgery. This includes both laparoscopic and hysteroscopic surgery. 4. Attain interpretation skills in ultrasound investigations relevant to MAS. 5. Anticipate and manage surgical complications. 6. Assist in the organisation and facilitation of the Annual Advanced Laparoscopic Gynaecology Course 7. Participate in undergraduate and postgraduate teaching in Obstetrics and Gynaecology 8. Undertake and then provide teaching on the LapSim simulated laparoscopic trainers. 9. Undertake research in an aspect of minimal access surgery. It is expected that this will lead to publications in peer reviewed journals and presentation at relevant scientific and clinical meetings. 10. Undertake audit in a relevant area of clinical practice. 11. Attend outpatient clinics allied to provision of MAS, including outpatient

<i>Area</i>	<i>Responsibilities</i>
	hysteroscopy, colposcopy, outpatient cystoscopy and sigmoidoscopy.
Acute admitting	<p>It is expected that the Fellow, as an advanced trainee, take appropriate responsibility and demonstrate initiative and independence in his/her role as the most qualified of the junior staff.</p> <p>The Fellow will provide clinical services to Women's Health Obstetrics and Gynaecology Service which may include:</p> <ul style="list-style-type: none"> • Elective Surgery <ul style="list-style-type: none"> ○ Major and minor gynaecological surgery ○ Major and minor obstetric procedures including teaching junior registrars on elective caesarean lists
On-Duty	<p>Depending on the previous experience of the Fellow, exposure to fulfilling the role of SMO on call, during the day, will be provided, with a 2nd SMO available for assistance and medico legal responsibility.</p> <p>It is the expectation of the department that on occasions when junior staff are absent the Fellow will step in to support these junior colleagues by doing locums remunerated according to the RMO MECA. As well as operating with the consultant surgeons, the Fellow will also have opportunity for independent surgery where appropriate</p>
Administration	<p>There will be a detailed handover at any change of duty. Appropriate written and dictated notes will be made whenever necessary. The Fellow will be responsible for following up any investigations ordered.</p>

Section 2: Training and Education

Training and Education

The attachment fits with the training expectations of the RANZCOG for advanced trainees. Individualised teaching objectives will be set in consultation with the Fellow at the beginning of the appointment.

The Fellow is expected to take an active role in teaching, both in the formal teaching programme and in the surgical training of more junior colleagues and with other agencies and communities as appropriate (including at undergraduate level).

Ongoing education will be provided by SMOs and other team members through a variety of mechanisms.

Section 3: Roster

Roster

Hours of Work

Ordinary Hours: 40 hours per week, Monday to Friday

Weekday Long days – 0800 - 2230

Weekends: Long days – Saturday and Sunday 0800 – 2030

Fellows will work ordinary hours, weekday long days and in addition participate in a 1:4 weekend roster, working from 0800 to 2000 on Saturday and Sunday

The proposed weekly timetable includes on average at least 2 OT lists and 1 day of research/ audit. An additional non-clinical portfolio will be discussed with the Fellow at the beginning of the run and may include over-sight of the registrar roster, guideline development or teaching.

Section 4: Cover

Other Resident and Specialist Cover

The service is delivered medically by 20 FTE (full time equivalent) SMOs, 4 fellows, 18 FTE registrars and 10 FTE house officers.

The Clinical director is supported by Clinical Leads in Obstetrics and Gynaecology.

Section 5: Performance appraisal

Performance will be assessed by the supervising MAS SMOs and general SMOs with feedback to the RANZCOG nominated training supervisor

If there are performance deficits this will be identified during the attachment and discussions will be held as to how they will be corrected.

Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40.00	The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.
Rostered additional hours (inc. nights, weekends & long days)	9.5	
All other unrostered hours	8.49	
Total hours per week	57.49	

Salary The salary for this attachment is a Category C.