



RUN DESCRIPTION

POSITION:	Forensic Pathology Registrar
DEPARTMENT:	Dept of Forensic Pathology
PLACE OF WORK:	Auckland City Hospital
RESPONSIBLE TO:	Clinical Director, Dept of Forensic Pathology, Auckland Hospital
FUNCTIONAL RELATIONSHIPS:	Hospital and community based healthcare and medicolegal worker
PRIMARY OBJECTIVE:	To facilitate the management of deceased persons under the care of the Dept of Forensic Pathology and the National Forensic Pathology Service of NZ (NFPS)
RUN RECOGNITION:	Royal College of Pathologists of Australasia as a training position for specialist qualification
RUN PERIOD:	12 months

Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
General	<p>All duties and responsibilities are to be supervised by a consultant forensic pathologist engaged by the National Forensic Pathology Service.</p> <p>Responsibilities and accountabilities listed below are commensurate with the level of training, knowledge, experience and abilities of the registrar, and will be determined by the nominated Supervisor of training in conjunction with the Clinical Director.</p> <ul style="list-style-type: none"> • Ensure that all resources are used effectively and efficiently. • Undertake clinical duties as agreed with the Clinical Director and/or Supervisor, including teaching • Foster and maintain close links with colleagues to ensure a coordinated provision of service • Ensure scientific and clinical effectiveness of the Department and NFPS • Contribute to appropriate professional activities • Ensure effectiveness and efficiency through the development and implementation of, and adherence to, of appropriate Health & Safety, and Quality systems and standards. • Comply with the health and safety requirements of the department and national service. • Maintain appropriate communication with others. • Participates in service programmes

Area	Responsibilities
	<ul style="list-style-type: none"> • Establish annual goals, objectives, performance targets and strategies to meet these, as discussed with supervisor • Attend educational opportunities/conferences relevant to the role and scope of practice • Participate in relevant research activities (subject to demands of service). • Seek and utilise opportunities to develop personal skills.
Clinical	<ul style="list-style-type: none"> • To perform and report coronial autopsies referred to the service by the Police and the Coroner to a standard expected of a specialist forensic pathology registrar. • To adhere to the standards of behaviour and performance and principles as set down in the Ministry of Justice's <i>Code of Practise and Performance Standards for Forensic and Coronial Pathologists</i>. • To adhere to the requirements of the forensic pathology training programme as determined by the Royal College of Pathologists of Australasia • To maintain a training log book of all autopsies performed, scene and court visits, and neuro-pathological, anthropological, forensic medicine, and medico-legal reports and opinions. • To participate in a regional on-call roster (if applicable) to provide coronial autopsies (including those authorised for urgent release on the basis of cultural grounds) as determined in consultation with the Clinical Director and/or Supervisor. • To participate in a national on-call roster for complex and/or infectious deaths, suspicious deaths and homicides (if applicable) and as determined in consultation with the Clinical Director and Supervisor. This is in order to provide on-call specialist forensic pathological support for other regional forensic centres as required for covering for absences of the Regional Forensic Pathologist due to annual leave, sick leave, continuing medical education etc. • To provide consultative and advisory forensic pathology services to the Police, Coroners, Crown, Forensic Scientists, Funeral Directors, next-of kin, and associated medical and clinical staff. This may be done either informally or more formally through meetings, cases presentations, clinico-pathological conferences, and/or directly with in individual cases. • To provide a forensic pathological consultative/advisory service to other pathologists, both within and outside NZ, who perform and report coronial autopsies. • To provide a consultative forensic medical service to the Police and Crown as required. • To appear as a forensic witness at District Court, High Court, Commissions of Inquiry, Medical Disciplinary Hearing and Coronial Inquests as required. • To liaise with other medical experts e.g. Paediatricians, Surgeons and Radiologists to obtain expert opinions pertinent to some complex autopsies. • To liaise with appropriate authorities as required e.g. Medical Officer of Health. • To provide life extinct and infectious-free certification as required. • To fulfil any other provisions of the Department and National Forensic Pathology Service specifications as set in Schedule A (A2.0) of the Agreement for the Provision of a National Forensic Pathology Service between the ADHB and the Ministry of Justice • To participate in the performing and reporting of adult hospital (non-coronial) autopsies as determined by the Clinical Director and/or Supervisor. • To be available to provide forensic pathology expertise in a national/regional mass disaster incident. (Subject to the regional on-call commitments and demands of the service).
Medical Audit	<ul style="list-style-type: none"> • To participate in the Continuing Professional Development Programme of the Royal College of Pathologists of Australasia. • To participate in quality assurance and audit programmes where relevant to the practice

<i>Area</i>	<i>Responsibilities</i>
	<p>of Pathology in the area of work.</p> <ul style="list-style-type: none"> • To be appropriately credentialed
Administration	<ul style="list-style-type: none"> • To only perform an autopsy examination that has been directed/authorised by the Coroner • To only perform an hospital autopsy examination that has been consented by the next of kin • As an RMO working at ADHB you will be provided with a Concerto login and ADHB email account, which will be used for all work related communication. It is your responsibility to ensure you check this regularly. • Must be registered with the Royal College of Pathologists of Australasia as a forensic pathology trainee
Teaching & Training	<p>The commitment of the registrar to teaching and training of professional groups such as anatomical pathology registrars is considered a high priority but is dependent upon not to the provisions of the service.</p> <ul style="list-style-type: none"> • To assist with the Anatomical Pathology Registrar training program in accordance with the requirements of the Royal College of Pathologists of Australasia and the Clinical Training Agency. • To assist with the training of laboratory and mortuary technical staff. • To teach other hospital members/groups and pathologists. • To assist with the teaching of medical and paramedical students of Auckland & Otago Universities as requested and agreed, and subject to the demands of the service. • Any regular teaching commitment at any University or Institution that has been offered to or requested of the forensic pathology registrar should first be discussed with the Clinical Director of the National Forensic Pathology Service.
Research and Development	<p>The National Forensic Pathology Service recognises the need for, and encourages research and development in the field of forensic pathology, medicine and science. The Service also recognises the daily demands of the normal workload of a FPR and for this reason the participation in research by forensic pathology registrars is not considered a co-requisite of the role of forensic pathology registrar. The service provision requirements of the National Forensic Pathology service take precedence over any research or development programme.</p> <ul style="list-style-type: none"> • To participate in relevant research and development activities, subject to appropriate ethical approval and funding, and present findings at appropriate meetings. • To assist with the development of autopsy techniques (in conjunction with technical staff). • To foster an environment conducive to research and development within the department and service, and to assist such approved activities undertaken by department staff and other outside parties. • To use departmental material appropriately, ethically and sensitively for approved research and development.
Career Development and Continuing Education	<ul style="list-style-type: none"> • To continue self-education through attendance at relevant conferences/seminars/courses and by appropriate self-directed learning, to fulfil the requirements of the RCPA and NZ Medical Council. • To use CME funding (if applicable) appropriately as allocated. • To participate actively in all local education and audit / review meetings.

Section 2: Training and Education

	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.					9am-12pm Antatomical pathology training session
p.m.		1 pm Forensic Radiology meeting		1pm Forensic case review meeting	1:30pm Consultant case review meeting

Note: dates and times for the sessions above may change.

Section 3: Roster

<i>Roster</i>	
Hours of Work	
Ordinary Hours	Monday to Friday 0800 – 1630 (includes lunch break)
Will be required to attend scenes and autopsies (homicides and suspicious deaths) outside of normal working hours. The frequency and duration is unpredictable but averages to approximately 5 additional hours per week.	

Section 4: Cover:

<i>Other Resident and Specialist Cover</i>
There is always an SMO either on site or on-call to discuss clinical problems at any time.

Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<ul style="list-style-type: none"> • The Registrar will; • At the outset of the run meet with their designated consultant to discuss goals and expectations for the run, review and assessment times, and one on one teaching time; • Ensure a mid run assessment is completed after discussion between the Registrar and the consultant responsible for them; • After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Consultant; • Sight and sign the final assessment report provided by the service. 	<ul style="list-style-type: none"> • The service will provide, • An initial meeting between the Supervisor and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time; • An interim assessment report on the Registrar eight (12) weeks into the run, after discussion between the Registrar and the Consultant responsible for them; • The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them; • A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar.

Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40	The service will be responsible for the preparation of any rosters.
Rostered additional hours (inc. nights, weekends & long days)	0	
All other unrostered hours	5	
Total hours per week	45	

Salary The salary for this attachment will be as detailed in a **F** Category.