

## RUN DESCRIPTION

<b>POSITION:</b>	Registrar
<b>DEPARTMENT:</b>	Chemical Pathology
<b>PLACE OF WORK:</b>	Auckland City Hospital
<b>RESPONSIBLE TO:</b>	Clinical Head and Technical Head of Chemical Pathology, through nominated Consultants.
<b>FUNCTIONAL RELATIONSHIPS:</b>	Healthcare consumer, Hospital and community based healthcare workers
<b>PRIMARY OBJECTIVE:</b>	To facilitate the management of patients under the care of the Chemical Pathology Service.
<b>RUN RECOGNITION:</b>	This run is recognised by the RCPA as a training position for specialist qualification
<b>RUN PERIOD:</b>	6 – 12 months

### Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
<b>General</b>	<p>The training program in our laboratory comprises a combination of benchwork, clinical liaison, case presentations and research projects. In the first two years of training the trainee is expected to become competent in laboratory techniques, working alongside scientists at the bench in all sections of the laboratory, including Specimen reception, Automated analyzers, Immunoassay, Chromatography and Mass Spectrometry, Toxicology, Trace metals, Biochemical Genetics/Newborn and Antenatal Screening, and Proteins. This training component will also involve ability to evaluate and compare new methods, including their impact on laboratory workflow, cost-effectiveness and efficiency. As training progresses, the registrar will gradually be given increasing responsibility for laboratory report signing and commenting, and for answering telephone queries.</p> <ul style="list-style-type: none"> <li>It is expected that substantial time will be spent on reading, the preparation of formal presentations as well as the development of a number of small research projects. The trainee will have weekly meetings with their supervisor as a means of exchanging</li> </ul>

Area	Responsibilities
	<p>information and ensuring that the goals set at the beginning of the year are achieved.</p> <ul style="list-style-type: none"> <li>As the trainee progresses it is expected that pattern of work will change with more emphasis on clinical liaison including attending ward rounds and other opportunities for formal and informal case discussion, working in appropriate clinics (by arrangement), participating in the duty biochemist roster), management and research. It would be expected that they gain some experience in planning, completing and publishing their own research. This could be limited to Chemical Pathology though would ideally involve co-operation with other groups in the laboratory (molecular genetics for example) or the hospital (endocrinology, metabolic service, newborn screening, toxicology etc.).</li> </ul>
<b>Administration</b>	<ul style="list-style-type: none"> <li>If absent due to unexpected circumstances (e.g. health, other), contact the RMO Support Unit or Duty Manager directly as well as the Consultant to which the registrar is clinically responsible in the absent duty</li> <li>As an RMO working at ADHB you will be provided with a Concerto login and ADHB email account which will be used for all work related communication. It is your responsibility to ensure you check this regularly</li> </ul>

## Section 2: Training and Education

<u>Training and Education</u>
<p>The following educational activities will be regarded as part of normal duties (unless attendance is required for other duties as per roster)</p> <ul style="list-style-type: none"> <li>Once weekly meeting with supervisor</li> <li>Fortnightly regional Chemical Pathology registrar tutorial. There are two chemical pathology trainees in the region who will alternate in doing the presentation at the fortnightly tutorial, which will mean individual trainee frequency to present will be monthly. When there is a vacancy and there is only one trainee the tutorial will be held on a monthly basis.</li> <li>Monthly regional Chemical Pathology Journal Club</li> <li>Medical or Paediatric Grand Rounds</li> <li>Medical Science Lecture</li> <li>Endocrinology weekly Journal Club</li> <li>Metabolic service laboratory clinical discussion forum (weekly)</li> <li>Laboratory management meetings where appropriate</li> </ul> <p>The registrars may be required to assist in teaching sessions for 4<sup>th</sup> or 5<sup>th</sup> year medical students, clinical medical staff and other health care employees. The main forum in the laboratory are the regular Thursday afternoon tea talks.</p>

## Section 3: Roster

Roster
<p><b>Hours of Work</b></p> <p>Ordinary Hours                      Monday to Friday    8.30 to 5.00</p> <p>Registrars will gradually be involved in the roster for Day Call, Night duty and weekend duties, as their increasing competence allows.</p>

## Section 4: Cover

### *Other Resident and Specialist Cover*

All employees in their second and subsequent years of service shall be entitled to five days medical education leave in each full year of service (and additional 5 days study in the years they sit part 1 and part 11), accumulative up to a maximum of 30 days. Leave may only be used for College approved courses and study. Extra leave may be negotiated with clinical head if registrars are presenting a paper. Taking the leave is dependent on the service requirement being met and approval will not be unnecessarily withheld.

## Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p>The Registrar will:</p> <ul style="list-style-type: none"><li>• At the outset of the run meet with their designated consultant to discuss goals and expectations for the run, review and assessment times, and one on one teaching time</li><li>• After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Consultant;</li></ul>	<p>The service will provide,</p> <ul style="list-style-type: none"><li>• An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time.</li><li>• An interim assessment report on the Registrar three <b>(3)</b> months into the run, after discussion between the Registrar and the Consultant responsible for them;</li><li>• The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them;</li><li>• A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar.</li></ul>

## Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40	<ul style="list-style-type: none"> <li>The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.</li> </ul>
Rostered additional hours	2.5	
All other unrostered hours (including Saturday am Ward Rounds and Sunday visitation of preoperative patients)	2.44	
Total hours per week	44.94	

**Salary** The salary for this attachment will be as detailed as a Category F