RUN DESCRIPTION

POSITION:	Registrar
DEPARTMENT:	Laboratory Services Chemical Pathology
PLACE OF WORK:	Middlemore Hospital
RESPONSIBLE TO:	Group Manager: Laboratory and through their consultant and Clinical Head to the Clinical Director of Clinical Support Services.
FUNCTIONAL RELATIONSHIPS:	Patients Health care consumers Hospital and community based health care workers, especially hospital medical, laboratory and clerical staff.
PRIMARY OBJECTIVE:	To assist in diagnostic investigation and treatment of patients with biochemical disorders.
RUN RECOGNITION:	This run is accredited by the Royal College of Pathologists of Australasia for advanced training.
RUN PERIOD:	Six months

Section 1: Registrar's Responsibilities

Area	*Responsibilities*
General	**Clinical Duties:** • The registrar will undertake chemical pathology bench work and is expected to become proficient in routine procedures. Technical skill and knowledge appropriate to the stage of training for FRCPA will be required. • The registrar will be available to accept referrals from laboratory staff and medical staff and will discuss these, where appropriate, with the Chemical Pathologist. The registrar is expected to initiate contact with clinicians regarding laboratory results when appropriate and to visit the wards and clinics when required. • The registrar is expected to undertake research projects suitable for publication during their attachment. • Both technical and clinical skills are expected to improve during the run.

Area	*Responsibilities*
	Service Delivery Responsibilities and Patient Care: • The registrar will work with the Chemical Pathologist to provide medical input into the functioning of the Chemical Pathology laboratory. Wherever possible, the registrar should be involved in the medical management of the laboratory. A close involvement in Quality Assurance activities is expected. • Depending on service requirements, the registrar may be involved in outpatient provision of care to patients referred to the Metabolic medical Clinic. • Any input into care of inpatients will normally be via the provision of advice to the primary team. **Technical:** • The Registrar is expected to be familiar with all techniques and instrumentation within the department. • Familiarity with specimen handling procedures and workflow is also expected.
Acute admitting	
On-Duty	
Administration	The registrar is expected to attend and participate in departmental management meetings • Obtain informed consent for procedures within the framework of the Medical Council guidelines which state: 1. *"The practitioner who is providing treatment is responsible for obtaining informed consent beforehand for their patient. The Medical Council believes that the responsibility for obtaining consent always lies with the consultant – as the one performing the procedure, they must ensure the necessary information is communicated and discussed."* 2. *"Council believes that obtaining informed consent is a skill best learned by the house surgeon observing consultants and experienced registrars in the clinical setting. Probationers should not take informed consent where they do not feel competent to do so."* • If absent due to unexpected circumstances (e.g. health, other), contact the RMO Support Unit or Duty Manager directly as well as the Consultant to which the registrar is clinically responsible in the absent duty • As an RMO working at CMDHB you will provided with a Concerto login and a CMDHB email account which will be used for all work related communication. It is your responsibility to ensure you check this regularly

Section 2: Training and Education

Training and Education
The Registrar will be expected to attend and participate in the following educational activities: • Regional Chemical Pathology registrar tutorial • Regional Chemical Pathology Journal Club • Medical Grand Round at Middlemore Hospital • Any other educational sessions as specified by the Chemical Pathologists • Regular attendance at the CMDHB endocrine journal club is strongly encouraged **Responsibilities for Training and Professional Education of Other Staff:** The registrar is expected to contribute actively to the education of medical students, technologist staff and medical staff when requested. **Project/Research:** The registrar is expected to become involved in method development, literature search and other research as directed by the Chemical Pathologists.

Section 3: Roster

Roster
Rostered hours fall into category F, ie 40-44.9 hours. **Expected hours of work:** The normal hours of work shall be 8 per day, between 0800h and 1730h, Monday to Friday. In addition , the Registrar may be required to participate in a 1:2 telephone call-back roster for after hours consultation.

Section 4: Cover

Other Resident and Specialist Cover
A relieving registrar is not available. Leave should not be taken at the same time as the consultant. Taking the leave is dependent on the service requirement being met and approval will not be unnecessarily withheld.

Section 5: Performance appraisal

Registrar	*Service*
The Registrar will; • At the outset of the run meet with their designated consultant to discuss goals and expectations for the run, review and assessment times, and one on one teaching time; • Ensure a mid run assessment is completed after discussion between the Registrar and the consultant responsible for them; • After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Consultant; • Sight and sign the final assessment report provided by the service.	*The service will provide;* • An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time; • An interim assessment report on the Registrar eight (8) weeks into the run, after discussion between the Registrar and the Consultant responsible for them; • The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them; • A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the House Officer/Registrar. • Performance will be assessed by the on-site Chemical Pathologist and Clinical Head. Performance will be assessed using the criteria above and will be discussed at formal meetings at the beginning of the attachment and again at the 3rd and 6th months. If deficiencies are identified during the attachment, the Chemical Pathologist will bring these to the registrar's attention and discuss how they may be corrected.

Section 6: Hours and Salary Category

Average Working Hours		*Service Commitments*
Basic hours (Mon-Fri)	40	

Salary: The salary for this attachment will be as detailed as a Category **F** run.